

Summary Report of the NSWERA Committee meeting held on 17 August 2018.

Present Tony Warren, (chairman), John Howe, Peter Bice, Matthew Walker, Faith Robinson, Kerry Fowler-Smith, Phil Coleman. **Apologies:** Jo Davis, Jacky (Jax) Barlow, Belinda Hopley, Noni Seagrim, Jacque Wright

In attendance: Helen Rich

Conflicts of Interest declaration: None.

Acceptance of minutes of meeting held 6 July 2018.

Correction to resolution recorded in Paragraph 101: We were not going to change from .asn but going to take out the dot.com domain name.

MOVED Peter Bice, John Howe.

THAT the minutes of the SMC meeting of 6 July 2018 be accepted. **Carried** Unanimous.

The in camera minutes were gone through in some detail with changes being made along the way.

MOVED Tony Warren, John Howe

THAT the minutes of the In Camera meeting of 6 July 2018 be accepted. **Carried** Unanimous.

Business arising from last meeting (action log review)

Minutes	Who	What
19 July 2016:	Kerry	2015 Quilty bibs,: ongoing, Kerry to follow up again.
October 167	Jax	Timeline of tasks ongoing. We all need to provide info to Jax
January 220	Jacque	Research/Purchase flip book program, ongoing
230	Kerry	Play by the Rules agenda August?
238	Jacque	online membership forms, no progress, ask Noni
238	John	Jacque re overdue payment for vest John to send invoice
Mar 18: 3	John	Email AGM checklist to all ongoing
3	John	Jacque re overdue return of Burruga ride stationery folder John to follow up
13 April: 32	Matt	Contact vets and update list ongoing
41	Bel?	Rationale to change rule 50.1 for July AERA meeting Ongoing?
June 1862	Faith	Contact Kerry re email lists for members ongoing
62	Peter	Contact ride committees re AERA vet fees ongoing
73	Peter/All	Update portfolio descriptions, everyone to check accuracy of current PD ongoing
74	John/Bob Peirce?	Rolling 12 month budget/table of expected expenses Ongoing
75	John?	Invoice NRZ re ride fees John to write to QERA
76	Bel/	Info for/Letter to rider at Mudgee with kicking horse
July 95	all	Comments on draft aera constitution to delegates
101	Kerry	Arrange transfer of domain name from Platypus, take out .com domain ongoing.
104	Kerry	Meeting summary reports to Noni and Jo for website ongoing
113	Bel	Resend Adeline's paper on intermediate members
115	Matt	Data to researcher and Kerry

238. Invoice sent to Jacque Wright for the vest that hasn't been paid for. Stationery folder from Burruga ride has not been returned. Jacque committed to taking care of these.

75. John is waiting for the New Italy ride to issue an invoice for the NSW riders who have taken part from the NRZ.

95. No feedback received by the delegates on the AERA draft constitution. Few minor changes made which need to be run past the AERA's lawyer before going further.

115. Matt has spoken to the person mentioned who is too busy to do it. Spoke to his sister and she told him that he needs to make some changes to his stats or the way he looks as them. Now needs to go through the other statistics.

116. Questions were asked of Steve Swan and this will be dealt with in the AERA report to follow.

Secretariat Report & Ride Calendar (Jacky Barlow, Jo Davis)

	2018	2017	2016	2015	2014	2013	2012
Adult	326	399	413	438	410	442	453
Junior	49	49	50	50	29	40	47
Intermediate	35	24	31	32	31	24	
Associate	13	15	20	20	20	30	35
Honorary	8	7	6	6	6	6	6
Total	431	494	520	546	496	542	541

Newsletter copies for 2018, 150.

PART 2: RATIFY NEW MEMBERS

DATE	FIRST NAME	LAST NAME	NUMBER	CATEGORY	ADDRESS
02-08-2018	Caroline	Bouvesse	144460	Senior	WINDEYER
02-08-2018	Tahlia	Franke	144461	Senior	TABLE TOP
02-08-2018	Imogen	Carrey	144462	Senior	BILPIN
03-08-2018	Janice	Reynolds	144463	Senior	GRAHAMSTOWN
09-08-2018	Dinka	Dekaris	144464	Intermediate	BANKS ACT

PART 3: RIDES CONDUCTED – ENTRIES RECEIVED.

Ride Name	Date	Intro	Train	80-99km	100-119km	120-159km	160+	TOTAL
Bago Bash	30-6-18	25	11	16				52
Tooraweenah	13-7-18			33			36	69
Q60	28-07-18	72	49	25				146

STOCKTAKE

Logbooks 2 in 1 50

Logbook covers 61

ENDURANCE HORSE REGISTRATIONS (Year to Date)

Annual – 25. Lifetime- 31

Rides for approval – Nil.

MOVED John Howe, Tony Warren

THAT the new members be accepted and their names published in the newsletter. **Carried** Unanimous.

Standing Items

2018 AGM 2 March 2019:

Ongoing. Club has been booked. Discussing whether the numbers at AGMs change from place to place, there were more people in Windsor compared to other locations.

State Champs 2018 Tooraweenah review

John noted that the community gets behind the ride. Everything was taken care of, marking was excellent, course was easier than in the past. Kerry to write a letter to the RO thanking them for running the ride.

State Champs 2019

SMC will take an active role right from the beginning with whoever takes on the State ride. Tony and Peter will make a start on this.

Ratification of decisions made between meetings: Nothing to report.

Maxxis Project (Emily Streckfuss chair, Kerry Spratt, Bec Hogan, Renee Kirk)

Kerry said there is a link for the UTube clip which is basically finalised, just need to remove the Office of Sport logo as there is a new one. The production is designed for TV and we need to pursue this. Kerry provided Bec's suggestions on things that need to be organised prior to advertising to support people who show an interest. **Resolved** that there is support for this idea and acceptance by those present about contributing to TV advertising, with particular resolve to applying for grants. **Jacque Wright dialled in at [7:48].**

Kerry played the prepared add on her computer. It is a 30 second commercial.

Jacque discussed figures she had received from WIN and Southern Star, and said she should be able to look at costings and a plan in the next couple of weeks, and will email this to the group. Noted the need to have this information before the next meeting because of the grant application deadline. Agreed to advertise in regional areas, mainly because of cost. The add could be cut down to 15 seconds which could be useful as well. Considerations:

- What do we want from mentors/advisers?
- List of frequently asked questions by new comers.
- A list of suitable people to help.

We need to hand pick the 'mentors'. Consider reaching out to the ride organisers/secretaries.

We need to assess what the advertising achieves. What is success from advertising based on? Ride numbers or increase in intermediate memberships. We could put questions on the day membership form to ask how people became interested in endurance. Jacque to speak to Bec Hogan and send ideas to the committee.

Jacque was asked if she has the invoice for the vest and the Burruga ride stationery folder. She said she did and would attend to both matters.

AERA meetings Draft Constitution

Jacque dialled in again at [8:37] after the meeting broke for dinner.

Kerry reported on the recent AERA meeting.

- Belinda had put up some changes to AERA etiquette draft which was the version discussed.
- Questions from the financials, including about computer depreciation and retained earnings. The only answer provided was an explanation of 'retained earnings' and an attempt to give an explanation was given here.
- Ride levy was increased to \$4. Kerry said NSW and Vic voted against the motion. Proposal was to increase it to \$5. Discussion took place, comment that the AERA needs to generate money to operate. AERA say that this rider levy is user pays, and this is where the money should come from.
- Tom McCormack has an electronic timing system which was used during the trial. AERA says we cannot use this unit for free and we will need to hire it through AERA.
- Agreed that copies of log books can be sent when requesting new logbooks.
- Removal of rule to allow automatic upgrading from novice rider to endurance: AERA did not agree with this but agreed to upgrade AERAspace to alert registrars of eligible people.
- Use of vet cards at intermediate rides: Rule will be changed back to what it was originally, so if a horse has a logbook, this must be used.
- 2019 Quilty: Matthew Walker will be head vet, Sandy Little is the Head CS.
- Motion passed that AERA acknowledge Intermediate awards for horses having done over 200 km. This will be a scroll that must be purchased on application.

Retained earnings: questions on financial statements not really explained. The AERA Profit and Loss shows \$8,500 profit, \$16,500 in invested account, total \$35,500.00. There are also trade debtors. Steve Swan was asked for a business plan for proposed fee increases, including expenditure. Suggestion that AERA executive approve payment of their own honorariums. Kerry advised that this is incorrect, no one votes for their own payments, the AERA exec are not approving their own honorariums.

Preparation of new Quilty buckles: Sources of buckles from around the world were investigated, the buckles being prepared by Gerard Bou were good quality. A selection of old Quilty buckles can be purchased (about \$400 each) mounted into hardwood timber so they can't be worn. Can only be purchased for successful completions.

NSW Office of Sport grant project: Belinda Hopley (chair), Jacque Wright, Peter Bice, Adeline Gibson, Jacque has nothing to report on this. The money is pretty much spent, Peter said they getting quotes for bibs, directional arrows and other signs used for rides. Kerry has applied for the correct logo for the NSW Sport. Jacque spoke against the purchase of signs, mentioning the previous 'caution horse signs' which disappeared. She believes they won't be an asset because ROs don't return things. Tony said these signs were given to individual ROs, not Zones. Agreed equipment needs to be allocated to the Zone committees on the understanding that it is available to all rides in the Zone boundaries and that the Zone Committees are responsible. Noted Phil Coleman is now the Zone 6 delegate, philcoleman143@gmail.com.

New members incentives: Ongoing.

Committee Reports by previous portfolio holders

Tony Warren: President,

Our year is really flying by. The State Champs have been run and won, congratulations Courtney Freeman and Andrew Bailey taking equal line honours, job well done. We have Shahzada next week and only 4 more 80k rides and 1 40k ride left on the calendar. Somehow we need to encourage a few more committees to put their hands up and run some more rides. Good luck to all riders attending Shahzada next week I hope the conditions are favourable to all. On a committee level all seems to be coasting along smoothly, so all is well. Cheers Tony

Peter Bice: VP, AERA, Ride Standards/Feedback, Governance, Child Protection

Ride standards: *The membership seems pretty happy with the way rides are being conducted. Some ride organisers would like some guide lines to give to vets on how to judge the intermediate award, there have been a couple of suggestions that perhaps AERAspace could be configured to suggest potential candidates for the award.*

Ride feedback: *There have only been a few feedback forms come back, all in the positive but still a bit disappointing. However it seems to be human nature to criticize no matter how happy you were with the event. Ride organisers need that pat on the back for all their hard work, commenting about the grass being too long or the toilet door facing the wrong way is getting a bit petty. The rating system works well. But we need more positive comments.*

Governance: *No progress on the update as yet.*

John Howe: Treasurer, Newsletter, Zone 2 Delegate

As of lunchtime today we have the following funds available:-

Corporate Credit Card	\$878.98
Cheque Account	\$37,175.58
I.B.D's 13.2.19	\$20,436.06
5.1.19	\$15,086.69
8.1.19	\$10,311.93
Total	\$83,889.93

I have forwarded the profit and loss statement to you all as a separate email.

We still have to bank Kiwarrak's money and with 6 more events to come, I feel that we are in a good position.

At the meeting, I'll expand upon a number of financial points that I have extracted from the AERA's last minutes.

AERA, as I have already noted wishes to increase their rider levy from \$3.00 to \$5.00, of course there is no reason for them to stop at that point, especially as the levy was meant to be "a \$1.00 stopgap that had a sunset clause on it i.e. when they got their percentage of the entry from TQ15" This, to me, means that we'll have to factor this into next year's budget. We'll no longer be able to absorb the cost and of course, I don't feel that the R.O's should have to pay the levy, so the riders will have an extra cost on top of their entry fees.

September October Newsletter is coming along well. The deadline was 10th August, thank you to everyone who got their articles in on time. The Newsletter will hit the mail boxes late September with an article on Shahzada included.

Zone Two: The N.S.W state championships has been run and won. A little disappointing in regard to numbers but with Victoria the week before and Qld the same week, there isn't much we can do. Thank you to all who came and rode and to those who came and helped, it was a great weekend.

Windeyer will be on 13 and 14th October and Bullio Cup on 4th November to end the season. Zone Two The Best in the West.

Further email sent out.

The profit and loss sheets Jan to July,2018.

Please note that our income has risen this year by \$2,731.83. Considering that last year we had a grant of \$25,000.00 we have done very well. Our expenses are down from \$128,133.94 to \$106,300.70 which is a 175 decrease from this time last year. A very good effort.

I have previously written to the Executive in regard to reducing the membership fees for the rest of the year from 1st August by 50%. We tend to pick up one or two this way, hopefully we'll get a few more who may be considering having a go at an 80km ride towards the end of the year.

John said that while he is aware that we have a fair amount of money we need to ensure that this is used appropriately for the members. At one stage we were spending faster than we could earn it. We have reversed that trend. Wishes we had more members. Big expenses of the AGM and the point score awards. Two IBDs that we could use in January if necessary.

MOVED John Howe, Peter Bice

THAT the treasurer's report is accepted and the accounts be paid. **Carried** Unanimous.

Kerry Fowler-Smith: Secretary, Public Officer , AERA, IDP, Grants

Some time ago a letter was received from the AERA reminding NSW ERA that the northern Rivers Zone arrangements from 2015 are potentially up for review this year. We will reply advising that we don't want anything to change from the current situation. Bio Security forum being held on 30 August in Sydney (Shahzada week). Kerry suggested we should have somebody attend. Matthew said it appears to be a general bio security, covering topics including bees, wheat, turtles etc. Unfortunately no one nominated to attend.

Jo Davis: Ride calendar

RIDE CALENDAR REPORT

Rides have been run successfully since our last meeting.

- *NSW State Champs @ Tooraweenah had a total of 69 entries over the weekend with 44 of those being successful. (73% completion rate)*
- *Q60 recorded 140 riders over eight different rides offered over the two days with 127 of those being successful (90.7% completion rate). Notably only six riders opted to elevate to the 100km*
- *Currowan – recorded 140 riders over their two days which offered six events, with 134 of those being successful (95.7% completion rate).*
- *Kiwarrak Cup – recording 74 riders over the two days which offered six events with 63 of those being successful (84% completion rate).*

Upcoming rides include;

- *Scenic City*
- *New Italy (QERA dual affiliated)*
- *Shahzada*

- *Julie Woods Mt Cole Muster (VICERA dual affiliated)*

Ride booking forms received for approval

Nil received (the one in Jax's report for Bago is to be ignored please, it is actually from 2018 as advised by Lizzie Moir). Unfortunately Homewood has had to cancel their ride for this year.

Ride Booking Procedures

Final version is posted on the website, and was sent to Helen for inclusion in the July/August newsletter. They made it to the newsletter, but so did the old ones unfortunately. I have advised Helen of this error to ensure that only the new procedures are in all future newsletters.

Have also sent to Peter for sending out to the RO forum via Facebook Messenger, not sure if this has been done or not?? Peter can I please be added to this group so I can communicate things like this in the future?

Until I have confirmation that these ride procedures have been sent to the RO's group I am not, willing to contact ride committees one month before requesting confirmation of the ride's Head Vet, Treatment Vet and Accredited Chief Steward; as well as the ride entry fees

EOI for an Easter Carnival and 2019 NSW State Champs – have sent this to Helen to be included in the next newsletter with a closing date of September 30. I will also send to Noni to be put on Facebook and I will post on the website.

WEBSITE/STATIONARY

Have noticed there are two forms on here that are VERY old for the State Championship application process. Can I please have confirmation that these can be removed, and if there is something that they can be replaced with? Have done a few updates to other forms as asked, and updated the front page congratulating our State Champions.

Peter asked Jacque to add Jo Davis to the relevant group and email Jo advising that she is doing this. Tony to ask Belinda about the State Champs application form. Phil said that Homewood was cancelled because there just weren't the people available to run the ride.

Matthew Walker: Horse Welfare, Early Warning System, Vet Liaison, Biosecurity

Vet Report: Since last meeting I have vetted Qld State Champs at Stirlings Crossing, the venue for next year's Quilty. The venue and area are well suited to hosting a Quilty.

Attended FEI Vet Treatment and General course. This was attended by a number of new NSW young vets. The course was very thorough and more than adequate to qualify them to become NSW ERA accredited.

Attended AERA meeting and was accepted as Head Vet for next year's Quilty. Which means I have been nominated as 2IC vet at this year's Quilty.

I am vetting at Stirlings Crossing again next weekend for another 160. So should have plenty of practice by next year's Quilty. Matthew Walker

Matthew said there were some accreditation expenses with a south coast vet, agreed to pay some of this, on receipts or invoices. Matthew spoke about bio security to the QERA Quilty, treatment hospital was under discussion, they would like horses coming from Hendra zones to be PCR tested to ensure that they are clear.

Belinda Hopley: Zone 5 Delegate, Chief Stewards and TPRs

Ride CS Reports

The Rock (9/10/6) and Wandandian (23/24.6) are outstanding.

Tooraweenah – 13/14.7, State Championships 160k and 80k: There were no problems with this ride. Peter apologises for not introducing the State team at the pre ride. Peter also commented that the office had a hard time with the new rule about not having your membership card, as the computer was not at the entry table. The rider and trainer dec's were not filled out or signed. Novice to endurance status .made a lot of work for the office girls. Perhaps a few articles in the newsletter. The riders were great in the vet ring and on track. There were no invasive treatments for this ride. Riders commented to me that it was a tough ride and hard underfoot. It certainly was warm even for there.

Q60 – 28/29.7.18 - 10, 20 & 40k Sat, 10, 20, 40k & 100k elev Sun.

Noted that there was not much you could do about the track. The 2nd leg was very difficult especially through the 4wd track down Gees Arm. There was a bad mud patch which caused a few dramas.

Currowan – 4/5.8.18 - 10, 20 & 40k Sat, 20, 40 & 80k Sun.

CS report noted some issues with not enough water and feed on course – being in drought made creeks which usually flow to be stagnant, some horses refusing to drink. Also feed was very scarce on verges, and checkpoint hay was not supplied at checkpoints. I spoke with organisers about this and they have taken it on board for next year. There was one horse presented to the vets at the ride presentation for a moderate colic after completing 10k on Sat and 20k on Sunday.

KiwarraK – 11/12.8.18 – 10, 20, 42 & 80k.

Ride was well conducted. Unfortunate incident of a horse catastrophe placed a lot of strain on the ride organisers/officials but the ride still ran smoothly. Ride organisers are to be congratulated on the way the issue was handled, with Steve Broadbent in particular handling the issue and keeping the riders, support crew and myself (CS) informed at all times. Rider suffered a broken collarbone. 2 riders stayed with injured horse and rider until vet and ambulance arrived, and both these riders completed the ride. All riders conducted themselves well and office ran smoothly. Only suggested improvement to ride base would be to the vetting area which had restricted area for run out due to available space and uneven ground. In/out were through the same gate which was the start/finish point for timekeepers leading to a choke point, however this was stressed to the riders at pre ride to take extra care when entering and leaving vet area. No problems encountered but could be if large number. One horse received inv tmt for a moderate colic post ride with a 4 week RO. Horse stayed in camp overnight on advice from HV.

Scenic City 20 & 40k is happening on the weekend.

CS/TPR-

It is with regret I announce that Jeff Bonham has resigned as a Chief Steward. Jeff has stewarded at many rides, including State Champs and Tom Quilty rides. Jeff was one of the original Chief Stewards in NSW. On behalf of NSWERA I thanked him for his untiring efforts and contribution in many ways (running and assisting at rides, including SC and TQ's) to our sport. I would like to get him a vest with the reminder of the Embroider Me money.

There has been a TPR school ran at KiwarraK and another to be run at Shahzada.

South Coast Zone News-

Grants Subcommittee-

We have spent nearly all of the grant money. The last few dollars are to be spent on signage and volunteer bibs. We are awaiting final prices (still trying to get the appropriate files) before going ahead.

EA NSW held a Treatment Vet Accreditation course in Sydney that I attended and spoke to the vets. Matt and I are looking at a later date for an AERA Vet Accreditation course.

Belinda's additional email report – sent 17 August 2018

Attached is my report - I have sent the KiwarraK reports in full to Tony.

Medication control procedures were done at the State Champs and were well received. What is our policy for SC team members that pull out at the last minute? They are supposed to tell us. Do they still get a uniform? I have started chasing their ride reports.

Riders are still not presenting LONO for themselves or their horses (they assume once they have done it, that's it). Can we put this rule on the website/newsletter/FB?

Is it worth a chat to Vic and QLD to see if we can get a SC series going, as it would benefit all riders when trying to get qualified for the TQ (if you dip out there is another one soon as opposed to the 3 of them in 2 weeks)?

Need to pick TQ team selectors and manager (note TQ managers duties same as SC). Also I note that the TQ nomination form went out without a \$ value on the fuel money we give, so that needs to be decided.

The old SC forms on the website I asked to be removed some time ago. I have a draft MOU awaiting final endorsement from the SMC.

The Intermediate Award conditions were discussed last year and it was decided to discuss again at the end of the year for next year. There was an info sheet either sent with the rug or in the paperwork sent to the ride for the riders chosen and the vets.

New grant - what about running a Riders forum AND a repeat ROF in unison next year at Bathurst? The ROF wanted another meeting this November but we could do that early next year - Adeline and I have done a lot of work for the riders' forum and wouldn't take much to get that up. \$5000? This grant could also replace the scales and scanners.

Discussing the horse death at KiwarraK. Catastrophe report should be sent to the AERA. Peter Bice to take care of this. Chief Steward report still to come in.

Resolved vest for Jeff Bonham to be arranged. Kerry to notify Belinda.

Jacque Wright: Promotions: Nothing further to report.

Faith Robinson: Zone 1 Delegate:

Q60 report has been sent separately to Helen by Brianna Webb.

Matters for discussion

1. The Intermediate Rug Awards were instigated to encourage new riders to elevate to 80km rides.

We would like to propose that the guidelines for selection be amended to include that the rider must be a novice rider.

Many rugs have been awarded since the Tumut Trainers in Feb 2017, however Open Endurance Riders, too often, have the advantage of fit horses and experience over novice riders on novice horses.

Intermediate award - vets need to know the guidelines for award. Perhaps a note to them in ride folder

Can AERAspace enable the sorting of intermediate rides into **time** order to make life easier for the office to determine eligible riders.

The function is there but it doesn't work. Currently time consuming for office/vet to sort through horses' heart rates, times etc.

The Zone recommends that the awards only go to a novice rider. This has been discussed by the SMC previously, and decided against. Jacky Barlow will be asked to put criteria details in the ride stationery. Peter noted that this is not an encouragement award. Discussion that it can be seen as is endurance riders giving this award to other endurance riders. Noted that the first criteria are all horses within 1.5 hours of the first horse, then lowest heartrates and the physical condition of the horse. Almost complete agreement that this award is very hard to manage at the end of a busy ride. Vets are dealing with so many other things as are ride offices. At the end of this year we will review whether the award continues. Jacque said that as a RO she sees it as a great promotion to the sport.

2. We propose three additions are added to the Ride Entry Form under Rider information:

Q.1. If you have a medical condition, please note it here.

Q. 2. Please list any medications you are taking.

Q. 3. Allergies

Reasons: If a rider becomes unconscious, the first aid officer can check the entry form and will have information regarding possible reasons for their condition.

Related questions are on NSWERA membership forms, but nothing on day member's forms. First Aid Officers should have this information available in the case that someone collapses at a ride. This situation happened at the Q60, and just by luck, the rider happened to be actually talking to the nurse.

General discussion: People would not fill in the form as they may think they will not be allowed to ride, details not required by current insurer. Faith was told that an incident form should have been filled out in relation to the rider falling off his horse.

3. Have created a new section on the Zone's website. It now includes help and advice in the form of a page dedicated to NSWERA (newsletter, calendar, forms - both rider and horse, rule book)

<https://www.zone1enduranceriding.com.au/nswera>

There is now a page dedicated to links to various social media (zone pages, ride events, ride committees, photographers, help and chat groups, and different studs and stables.

<https://www.zone1enduranceriding.com.au/socialmedialinks>

Zone 1. Q60 ride report. Although the ride was very well attended by riders in the smaller distances we only had 25 riders in the main ride. This was despite excellent conditions and the track being made easier than last year.

Changing our identifier from "Sydney and Environs" to "Sydney Region Endurance Riders" and would like this added to any rides that go on the calendar – esp. the St Albans Ride and Trainers in February. Reason being that newcomers from the Sydney catchment have no idea that Zone One, Q60, or possibly even Upper Colo is within an hour or two from them. Email contact shall remain: zone1endurance@gmail.com Is this the contact that the SMC has?

Agreed that the name change could take place. Zone One need to advise Jo Davis, Helen Rich and Jacky Barlow.

Stationery, International, website – to be assigned

Noni Seagrim: Facebook, Merchandise, Zone 4 Delegate, AERA, website

Zone 4: The Snowy Zone Championships were hosted at The Rock over the June long weekend. Running in conjunction with the Australian FEI Championships, a total of 107 competitors entered the AERA events and 23 competitors in the FEI events. The rain in the preceding few days saw the track a little slippery for the 25km and 40km rides on Saturday but in almost perfect condition for the main rides on the Sunday and it held up very well. Many thanks to Col, team OSO and the extended crew of helpers in all aspects for a well-run event. The next ride for the Zone is Scenic City introductory and intermediate rides on the 18th of August.

Facebook: Not a lot to report, posting notices as required and reaching a good number of members this way.

Merchandise: Team uniforms have been ordered for State and I will take them up. Some ROs have been in contact regarding Intermediate rugs and I have organized those.

Track Preservation Charlie Gauci/Fiona Meller : No report.

General business & new business

New grant applications

Kerry mentioned the new local sports grant which closes at the end of next week. Kerry gave the guidelines to Faith. Jacque asked for a copy to be sent to her.

Sport Development Grant. This is the program that funded our current project. New grant applications open 15 August and close mid September. Aims include increasing sport participation and supporting national events in NSW. The Quilty is something to consider when in NSW. Kerry was told by Office of Sport that we could apply for anything that is not excluded, including equipment. It will not fund wages, events outside NSW, nothing already completed, rental, office equipment, maintenance or replacement costs, trophies or presentations. There is a need to come up with some ideas before the next meeting. Kerry will register an application on Monday. The rest of the SMC must put their thinking caps on and get the ideas to Kerry. For discussion next meeting.

State ride checklist : Belinda doing this, hold over.

Teams competition from AGM (how to implement) and Annual Teams: Hold Over.

Intermediate members (January item 225)

Adeline's proposal was handed around and discussed. **Resolved** to write to Adeline and thank her for the ideas. Kerry to ask Jacky to include membership forms in the ride stationery. **Resolved:** If someone does two rides as a day member and pays day membership, and then decided to upgrade to full membership within that calendar year, we would take the money they have paid off full membership fees.

Resolved that the resolution shown above would also apply to an Intermediate membership. Paid for Intermediate membership, upgrade in the same year to full membership by taking the Intermediate fees off the full membership. This would give voting rights at the AGM. Still six rides to come.

Tom Quilty Teams for 2018:

Phil Coleman, Peter Bice, John Howe agreed to be the selection panel for the TQ Teams. Kerry to ask Noni to send the nominations to these three. Noni may be available to be team manager, Tony will be at the Quilty. Noni and Tony could be the managers with Kerry as backup. Discussing contribution to the team members.

Moved **Kerry Spratt, John Howe**
That **\$100 for fuel cap and a jacket for the Quilty. Unanimous**

State teams

Is it worth putting NSW members up for the State teams where we compete against ourselves. Is this worth the cost? Possibility that while the sport is shrinking, the money could be better spent elsewhere.

Moved Faith Robinson, John Howe
That NSW ERA dispense with putting NSW teams into NSW State championship rides. **Unanimous.**

Future meeting dates

7 September
12 October
9 November
7 December

There being no further business the meeting closed at 11:34 pm.

Annexure A

N.S.W. ENDURANCE RIDERS ASSOCIATION INC.

PO BOX 6627
CHATHAM
NSW 2430

Profit & Loss [Last Year Analysis]

January 2018 To July 2018

	This Year	Last Year	\$ Difference	% Difference
Income				
Income - Grants				
Communities NSW	\$6,500.00	\$0.00	\$6,500.00	NA
Sports Development Grant	\$0.00	\$31,500.00	(\$31,500.00)	(100.0)%
Total Income - Grants	\$6,500.00	\$31,500.00	(\$25,000.00)	(79.4)%
Income - Membership Fees				
Membership Fees - Adults	\$34,035.48	\$33,840.91	\$194.57	0.6%
Membership Fees - Juniors	\$3,749.97	\$3,599.99	\$149.98	4.2%
Membership Fees - Intermediate	\$2,063.63	\$545.46	\$1,518.17	278.3%
Membership Fees - Associates	\$213.65	\$109.09	\$104.56	95.8%
Day Membership Fees - Training	\$1,163.62	\$1,118.18	\$45.44	4.1%
Day Membership Fees - Introd.	\$1,936.37	\$1,327.29	\$609.08	45.9%
Family Membership Discounts	(\$1,489.98)	(\$1,509.10)	\$19.12	1.3%
Discounted Membship Post 01/08	\$0.00	(\$90.91)	\$90.91	100.0%
Total Income - Membership Fees	\$41,672.74	\$38,940.91	\$2,731.83	7.0%
Personal Accident Premiums In				
PA Adults	\$17,061.82	\$12,672.71	\$4,389.11	34.6%
PA Juniors	\$818.17	\$474.56	\$343.61	72.4%
Total Personal Accident Premiums In	\$17,879.99	\$13,147.27	\$4,732.72	36.0%
Income - Ride Fees				
Ride Fees	\$30,395.43	\$25,199.99	\$5,195.44	20.6%
Ride Booking Fees	\$118.18	\$72.72	\$45.46	62.5%
Total Income - Ride Fees	\$30,513.61	\$25,272.71	\$5,240.90	20.7%
Income - Annual Awards				
Dinner Dance Ticket Sales	\$3,049.10	\$1,818.19	\$1,230.91	67.7%
Total Income - Annual Awards	\$3,049.10	\$1,818.19	\$1,230.91	67.7%
Income - Sale of Merchandise				
Sale of Log Books	\$3,849.97	\$4,009.09	(\$159.12)	(4.0)%
Sale of Clothing	\$425.45	\$117.09	\$308.36	263.4%
Sale of Arrows	\$0.00	\$210.91	(\$210.91)	(100.0)%
Sale of State Buckles	\$836.36	\$0.00	\$836.36	NA
Sale of TQ15 DVD	\$0.00	\$31.82	(\$31.82)	(100.0)%
Total Income - Sale of Merchandise	\$5,111.78	\$4,368.91	\$742.87	17.0%
Income - Newsletter				
Newsletter Subscriptions	\$4,295.47	\$4,363.64	(\$68.17)	(1.6)%
Newsletter Advertising	\$9.09	\$400.00	(\$390.91)	(97.7)%
Total Income - Newsletter	\$4,304.56	\$4,763.64	(\$459.08)	(9.6)%
Income - AERA Charges				
AERA End.H Rego L/Time	\$1,909.11	\$2,836.36	(\$927.25)	(32.7)%
AERA End.H Rego Annual	\$545.47	\$568.19	(\$22.72)	(4.0)%
AERA Transfer of Ownership	\$0.00	\$218.19	(\$218.19)	(100.0)%
Total Income - AERA Charges	\$2,454.58	\$3,622.74	(\$1,168.16)	(32.2)%

Income - Other				
Donations Received	\$5,335.24	\$0.00	\$5,335.24	NA
Miscellaneous	\$0.00	\$44.75	(\$44.75)	(100.0)%
Administrative Service Fees	\$0.00	\$5,000.00	(\$5,000.00)	(100.0)%
Tyremax Pty Ltd	\$4,000.00	\$8,000.00	(\$4,000.00)	(50.0)%
Interest Received	\$68.49	\$558.30	(\$489.81)	(87.7)%
Total Income - Other	\$9,403.73	\$13,603.05	(\$4,199.32)	(30.9)%
Total Income	\$120,890.09	\$137,037.42	(\$16,147.33)	(11.8)%
Cost of Merchandise Sales				
Cost of Merchandise	\$0.00	\$136.36	(\$136.36)	(100.0)%
Cost of Log Books	\$715.91	\$2,627.27	(\$1,911.36)	(72.8)%
Cost of Log Book Covers	\$0.00	\$363.64	(\$363.64)	(100.0)%
Cost of Clothing - Freight	\$0.00	\$14.23	(\$14.23)	(100.0)%
Total Cost of Merchandise Sales	\$715.91	\$3,141.50	(\$2,425.59)	(77.2)%
Gross Profit	\$120,174.18	\$133,895.92	(\$13,721.74)	(10.2)%
Expenses				
Accounting Fees	\$1,200.00	\$2,475.00	(\$1,275.00)	(51.5)%
Bank Fees	(\$163.63)	\$45.20	(\$208.83)	(462.0)%
Bank Fees - Merchant Fees	\$789.00	\$877.67	(\$88.67)	(10.1)%
Bookkeeping Fees	\$510.00	\$210.00	\$300.00	142.9%
Computer Hardware Expenses	\$0.00	\$96.82	(\$96.82)	(100.0)%
Computer Software Expenses	\$0.00	\$192.85	(\$192.85)	(100.0)%
Dues/Fees/Permits/Licences	\$0.00	\$205.00	(\$205.00)	(100.0)%
Miscellaneous Expenses	\$0.00	\$267.82	(\$267.82)	(100.0)%
Seminars Conducted	\$394.09	\$0.00	\$394.09	NA
Sponsorship	\$9,320.91	\$1,000.00	\$8,320.91	832.1%
A.E.R.A.				
AERA - Affiliation Fees Adult	\$8,261.82	\$10,472.73	(\$2,210.91)	(21.1)%
AERA - Affiliation Fees Jnr	\$625.45	\$654.54	(\$29.09)	(4.4)%
AERA - Rider Entry Fee	\$2,260.91	\$5,108.33	(\$2,847.42)	(55.7)%
AERA - Meeting Expenses	\$5,063.92	\$4,705.16	\$358.76	7.6%
AERA - End. Horse Rego Lifetim	\$600.01	\$4,527.28	(\$3,927.27)	(86.7)%
AERA - End. Horse Rego Annual	\$272.72	\$568.18	(\$295.46)	(52.0)%
AERA - Transfer of Ownership	\$54.54	\$199.99	(\$145.45)	(72.7)%
Total A.E.R.A.	\$17,139.37	\$26,236.21	(\$9,096.84)	(34.7)%
AGM Expenses				
AGM - Other Expenses	\$920.00	\$827.59	\$92.41	11.2%
AGM - Printing & Postage	\$1,299.41	\$1,104.25	\$195.16	17.7%
AGM - Room Hire	\$0.00	\$272.73	(\$272.73)	(100.0)%
AGM - Raffles [Net]	(\$309.09)	(\$254.54)	(\$54.55)	(21.4)%
Total AGM Expenses	\$1,910.32	\$1,950.03	(\$39.71)	(2.0)%
Annual Awards				
Ann. Awards - Awards	\$7,450.73	\$7,402.28	\$48.45	0.7%
Ann. Awards - Dinner Expenses	\$4,262.73	\$2,231.82	\$2,030.91	91.0%
Ann. Awards - Entertainment	\$0.00	\$1,500.00	(\$1,500.00)	(100.0)%
Total Annual Awards	\$11,713.46	\$11,134.10	\$579.36	5.2%
CS Accreditation & Training				
CS - Equipment	\$0.00	\$200.00	(\$200.00)	(100.0)%
Total CS Accreditation & Training	\$0.00	\$200.00	(\$200.00)	(100.0)%
Insurance				
Insur - Liability Adult riding	\$6,485.45	\$7,636.37	(\$1,150.92)	(15.1)%
Insur - Liability Non riding	\$90.92	\$81.81	\$9.11	11.1%
Insur - Liability Day Training	\$890.90	\$2,154.54	(\$1,263.64)	(58.7)%
Insur - Liability Day Intro	\$1,075.46	\$0.00	\$1,075.46	NA
Insur - Liability Day Intermed	\$263.64	\$218.17	\$45.47	20.8%
Insur - Liability NSWERA	\$627.27	\$663.64	(\$36.37)	(5.5)%
Insur - Liability Ride Org.	\$454.54	\$272.74	\$181.80	66.7%
Insur - PA Voluntary Workers	\$395.45	\$856.83	(\$461.38)	(53.8)%

Insur - PA Adults	\$15,052.74	\$12,409.08	\$2,643.66	21.3%
Insur - PA Juniors	\$834.55	\$458.17	\$376.38	82.1%
Total Insurance	\$26,170.92	\$24,751.35	\$1,419.57	5.7%
Medication Control				
Med Ctrl - Sample Testing Fees	\$0.00	\$1,090.91	(\$1,090.91)	(100.0)%
Total Medication Control	\$0.00	\$1,090.91	(\$1,090.91)	(100.0)%
Meeting Expenses				
Meet. Exp - Teleconferences	\$0.00	\$28.94	(\$28.94)	(100.0)%
Meet. Exp. - Nibbles / Meals	\$462.91	\$389.63	\$73.28	18.8%
Meet. Exp. - Minutes Secretary	\$740.00	\$877.27	(\$137.27)	(15.6)%
Meet. Exp. - Fuel & Tolls	\$1,574.20	\$1,948.62	(\$374.42)	(19.2)%
Meet. Exp. - Accomm.	\$547.10	\$652.39	(\$105.29)	(16.1)%
Total Meeting Expenses	\$3,324.21	\$3,896.85	(\$572.64)	(14.7)%
Newsletter Expenses				
Newsltr - Editorial Fee	\$4,800.00	\$3,600.00	\$1,200.00	33.3%
Newsltr - Printing	\$1,823.27	\$4,780.68	(\$2,957.41)	(61.9)%
Newsltr - Postage	\$471.02	\$683.96	(\$212.94)	(31.1)%
Total Newsletter Expenses	\$7,094.29	\$9,064.64	(\$1,970.35)	(21.7)%
Promotional Expenditure				
Promotions - Clothing	\$0.00	\$1,765.39	(\$1,765.39)	(100.0)%
Promotions - Fuel	\$232.73	\$500.00	(\$267.27)	(53.5)%
Promotions - Maxxis Tyres	\$4,000.00	\$0.00	\$4,000.00	NA
Promotions - Other	\$0.00	\$10,727.27	(\$10,727.27)	(100.0)%
Promotions - Prizes / Giveaway	\$0.00	\$536.33	(\$536.33)	(100.0)%
Total Promotional Expenditure	\$4,232.73	\$13,528.99	(\$9,296.26)	(68.7)%
Quilty Expenses				
Quilty Expenses - Sponsorship	\$0.00	\$909.09	(\$909.09)	(100.0)%
Quilty Expenses - Team Related	\$0.00	\$1,009.09	(\$1,009.09)	(100.0)%
Total Quilty Expenses	\$0.00	\$1,918.18	(\$1,918.18)	(100.0)%
Ride Management Related				
Ride M - Printing & Stationery	\$95.45	\$316.15	(\$220.70)	(69.8)%
Ride M - Vet & TPR Vests	\$89.41	\$0.00	\$89.41	NA
Ride M - CS Expenses	\$0.00	\$297.73	(\$297.73)	(100.0)%
ROF - Fuel	\$200.56	\$0.00	\$200.56	NA
Total Ride Management Related	\$385.42	\$613.88	(\$228.46)	(37.2)%
Secretariat Expenses				
Sec. Exp. - Computer	\$0.00	\$139.26	(\$139.26)	(100.0)%
Sec. Exp. - Postage	\$159.57	\$388.62	(\$229.05)	(58.9)%
Sec. Exp. - Secretariat Fees	\$17,526.40	\$17,526.41	(\$0.01)	0.0%
Sec. Exp. - Print / Stationery	\$545.10	\$543.79	\$1.31	0.2%
Sec. Exp. - Phone & Internet	\$910.54	\$1,001.99	(\$91.45)	(9.1)%
Sec. Exp. - Fuel	\$22.54	\$0.00	\$22.54	NA
Sec. Exp. - Other	\$150.00	\$0.00	\$150.00	NA
Sec. Exp. - Offsite storage	\$540.89	\$684.38	(\$143.49)	(21.0)%
Total Secretariat Expenses	\$19,855.04	\$20,284.45	(\$429.41)	(2.1)%
SMC Non Meeting Reimbursements				
SMC - Phone & Internet	\$18.18	\$0.00	\$18.18	NA
SMC - Postage	\$12.55	\$0.00	\$12.55	NA
Total SMC Non Meeting Reimbursements	\$30.73	\$0.00	\$30.73	NA
State Ride Expenses				
State Ride - Gen Exp	\$510.54	\$754.42	(\$243.88)	(32.3)%
State Ride - Sponsorship	\$0.00	\$6,000.00	(\$6,000.00)	(100.0)%
SDP Grant Expenditure	\$1,016.94	\$0.00	\$1,016.94	NA
Total State Ride Expenses	\$1,527.48	\$6,754.42	(\$5,226.94)	(77.4)%
TPR Accreditation & Training				
TPR - Equipment	\$231.82	\$0.00	\$231.82	NA
TPR - Printing & Stationery	\$159.09	\$119.09	\$40.00	33.6%

Total TPR Accreditation & Training	\$390.91	\$119.09	\$271.82	228.2%
Vet Accreditation & Training				
VA - Travel & Accommodation	\$0.00	\$784.12	(\$784.12)	(100.0)%
Total Vet Accreditation & Training	\$0.00	\$784.12	(\$784.12)	(100.0)%
Website Expenses				
Website - Maintenance	\$436.36	\$0.00	\$436.36	NA
Website - Website Hosting	\$39.09	\$436.36	(\$397.27)	(91.0)%
Total Website Expenses	\$475.45	\$436.36	\$39.09	9.0%
Total Expenses	\$106,300.70	\$128,133.94	(\$21,833.24)	(17.0)%
Operating Profit	\$13,873.48	\$5,761.98	\$8,111.50	140.8%
Total Other Income	\$0.00	\$0.00	\$0.00	NA
Total Other Expenses	\$0.00	\$0.00	\$0.00	NA
Net Profit/(Loss)	\$13,873.48	\$5,761.98	\$8,111.50	140.8%