

## Summary Report. NSWERA Committee meeting 14 December 2018.

**Present**, Tony Warren, (chairman), Peter Bice, John Howe, Matthew Walker, Belinda Hopley, Faith Robinson, Jacque Wright, Kerry Fowler-Smith, Noni Seagrim, Jo Davis. **Apologies**: None received

**In attendance**: Helen Rich, Jacky (Jax) Barlow.

**Conflicts of Interest declaration**: Declared: Jacque re Burruga State ride application. Peter, John, Kerry, Faith re St Albans state ride application.

### Acceptance of minutes of meeting.

**MOVED** John Howe, Jo Davis

**THAT** the minutes of the SMC meeting of 19 October 2018 be accepted

**Carried** Unanimous except for Jacque Wright who abstained from voting as she was not at the meeting.

### Business arising from last meeting (action log review summary)

Minutes	Who	What
<b>October 167</b>	Jax	Timeline of tasks ongoing. We all need to provide info to Jax <b>ongoing</b>
<b>January 220</b>	Jacque	Research/Purchase flip book program, <b>ongoing</b>
230	Kerry	Play by the Rules agenda December? <b>Ongoing</b> . People get on line and do this. Belinda to send the links around.
238	Jacque/Noni	Online membership forms, <b>ongoing</b> .
<b>June 18 62</b>	Peter	Contact ride committees re AERA vet fees <b>ongoing</b>
73	Peter/All	Update portfolio descriptions, everyone to check accuracy of current PD <b>ongoing</b>
75	Kerry	Kiwarrak, Wingello ROs re costs for award replacements <b>OG</b>
<b>July 115</b>	Matt	Data to researcher and Kerry <b>ongoing</b>
<b>Sept 119</b>	Noni	FB, web and newsletter re FEI rest periods.
122	Jo	Speak with webhost (Steve) about domain nswera.com.au and transfer of hosting from Platypus. <b>Ongoing</b>
125	Belinda Matt	TPR book check content and arrange printing Invoice from Dr Liddiard
128	Jo	Make Peter the contact for ride feedback
<b>Oct: 147</b>	Jacque	Previous minutes re cash payment to ride committees for 160k rides
158	Jacque	Update on Utube clips
162	Jacque	Advertising proposals, WIN TV and Orange

220. Jacque has not started on the flip book but will do this next week.

115. Analysis is ongoing. The rates concerning vaccinations were much higher. Matt advised that each year the figures back up Matt's opinion

125. Matt and Belinda have updated the document. 50 books to be ordered.

128. Riders should be reminded to fill in feedback forms, as done in the past.

October 147. Jacque has a QERA triplicate timeslip book which works well. Originated with Shahzada. Jacque to get prices. Kerry said we can buy carbonised books from the AERA but they are 10 times the cost of the usual time slips. They are currently printed by Kwikkopy.

158. Jacque – update on YouTube clips. Should be done this weekend, Jacque will confirm. Four help videos and 30 minute ad.

162. Proposal for WIN TV is quite expensive. Jacque spoke to Prime in November, could launch in February, when ratings start for the year, should be able to get our events on Prime local news. Would be good to have a direct link to the news and sports room. If we support the network, we want them to support our sport. Jacque also enquired about advertising on Stan. Also spoke about demographics of viewers. Jo to investigate coverage with Bathurst radio stations. Kerry asked how we would deal with people who respond to our ads. Need a plan to make sure we support people who respond. Bec Hogan has provided suggestions. Hold over the advertising proposal that was put to us earlier as we have applied for funding for this. Need to not forget this.

167. Novice riders and novice members. Belinda made this into one document. The information is now on the back of the membership cards.

Noted that we have a big agenda with a large number of items to be dealt with. Need to move through as quickly as possible.

## Secretariat Report & Ride Calendar (Jacky Barlow, Jo Davis)

### PART 1: MEMBERSHIP NUMBERS

	2018	2017	2016	2015	2014	2013	2012
Adult	342	399	413	438	410	442	453
Junior	49	49	50	50	29	40	47
Intermediate	34	24	31	32	31	24	
Associate	13	15	20	20	20	30	35
Honorary	8	7	6	6	6	6	6
<b>Total</b>	446	494	520	546	496	542	541

Newsletter	155	195	213	226	233	233	330
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### PART 3: RIDES CONDUCTED – ENTRIES RECEIVED.

Ride Name	Date	Intro	Train	80-99km	100-119km	120-159km	160+	TOTAL
St Albans	21-10-18	34	15					49
Bullio Cup	04-11-18	33	23	96				152

### PART 4: STOCKTAKE

Logbooks 2 in 1 34  
Logbook covers 45

### PART 5: ENDURANCE HORSE REGISTRATIONS (Year to Date)

ANNUAL - 30  
LIFETIME - 49

### PART 6: OTHER BUSINESS

Direct deposit for memberships/logbooks etc. Jo has this report ready to go, waiting on the figures.

### *Standing Items*

#### State Championship 2019

Event Agreement (Memorandum of Understanding) and Expression of Interest documents sent by Belinda. Documents worked through again, various changes and alterations discussed.

#### Expressions of Interest (EOI)

Response date should be flexible, depending on circumstances. Jacque feels a lot of the document could be cut down and simplified. Jacque went through a document she prepared and will email to everyone. .  
Discussing the need for NSW SMC input into any RO seeking to put on a State ride, agreed SMC needs to have input with regard to the vets, the course etc.

#### Event Agreement.

This document was reviewed in detail previously. Garlands should not be mandatory, leave to ride committees to decide. Each State Ride should have a web page. Agreed a teams event could be organised by the SMC if sufficient interest is shown. **Resolved** to approve the EOI and Event Agreement documents as presented by Belinda and appropriately amended to incorporate the changes discussed at this meeting.

#### Ratification of decisions made between meetings

- Approved the Sussex Inlet ride. 9 and 10 March.
- Tony had a phone call about ownership of a horse. The member has provided a Statutory Declaration that the horse had been sold. Jacky will update the records and change the name of the horse's owner to the current owner.
- Motion was presented to the AERA about membership cards.

**Maxxis Project (Emily Streckfuss chair, Kerry Spratt, Bec Hogan, Renee Kirk):** Almost complete.

#### AERA meetings Constitution/structure comments, meeting report

Dot point report (Kerry):

- Major events – discussing dates and the desire to arrange dates so they don't clash.
- Chief Stewards should download the current rule book.
- AERA would like to re start the trans tasman competition again
- Ride etiquette policy being reviewed.

- Data mining from AERASpace. Could we set up a template for getting data rather than having to reinvent the wheel every time? Trying to have AERA arrange to set up a query template so we don't have to pay for the set up of each query.
- There are quite a few things left out of, or incorrect in, the current AERA minutes and the minutes don't accurately reflect what took place at the meeting. Kerry was not prepared to send the minutes to the NSW SMC in their current form. For example, relating to biosecurity at TQ19, the data mining template and that the minutes state that NSW voted for an increase in the honorariums (we did not).
- Electronic timing system now available for hire. We must now hire the unit Tom has.
- Issues with members not changing ownership details. Important in relation to medication control.
- 'Little black book' (very first AERA minutes) has been scanned and sent to everyone. Also sent to Ron and Val Males
- Discussion on the Longreach Stockman's Hall of Fame and the Quilty display.
- NSW voted against an increase in vet fees.
- AERA trying to revive national vet panel.
- AERA wants to see swabbing increased to 2%.
- Newbridge Trophy for first registered Arabian across the line at the Quilty – Arabian Horse Society has asked for it to be relocated from their premises. Peter Bice picked it up, and will get it valued for insurance purposes. Probably will go to the Stockman's Hall of Fame. Hawkesbury Museum could be another place to hold this trophy, Faith will investigate this.
- Scanning of log books when applying for replacement was agreed to. We can now accept a scanned log book, don't need original to be mailed to Jacky.
- Need to reinvigorate the log book return form to keep track of horse ownership.
- Swabbing: need to take blood samples required regardless of whether urine is collected. 2019 swabbing needs to be considered based on the AERA recommendation of 2% of ride entries in 80k rides and longer. Hold over until the January meeting, noted swabbing is very expensive.
- Bio security for the 2019 Quilty. No time to discuss at this time.
- Discussion on the rider levy currently at \$3 bums on saddles. John has paid based on one figure that invoiced to him by AERA. Jo has a different figure. John to sort out the discrepancy.

Considerable discussion. **Resolved** that the figures in relation to this levy need to be checked.

- WA Quilty will be on 18-20 September 2020.
- Life time awards presented at the Quilty: cut off date for applications will be 30 April 2019.
- VERA's request re changing the Quilty sequence. More discussion about the NSW and Vic Quilty dates. We advised AERA and VERA that this will be a discussion item at our AGM. If VERA's request is agreed to, it will be 8 years before NSW gets the Quilty again. Noted the sequence changed in 2008 because of EI, the Quilty was due in NSW in 2015 before this change.
- Membership cards. Our motion to change this rule was passed at the AERA meeting and should have gone to one of the AERA tele conferences for a second vote to become a change for 2019. The current minutes state it was to return to a second meeting but it didn't. Consequently, it will not be a change for 2019. It was watered down by the AERA anyway, to be a recommendation that cards are brought to rides. We will put it to the AGM that members bring their ride cards to rides to make life easier for themselves and ride committees. Rider status is on the back of the membership cards.

Kerry will send the AERA minutes around when the issues about accuracy are resolved.

AERA delegates: need to be selected before our AGM because we must meet the AERA Constitution timeframe. Can't risk nominations being refused for being late. Kerry and Peter were appointed last year and have 12 months to run (terms are 2 years). We need to submit nominations for the AERA executive. Agenda January meeting: AERA delegates.

AERA Constitution: please read the draft on the AERA website and provide comments. Will be a discussion item at our AGM. Important for all interested members to make comments.

Discussion: Clause 13.1.f of the draft Constitution discussed in some detail (Membership). Under the new constitution, the State Associations would become the members.

**NSW Office of Sport grant project: Belinda Hopley (chair), Jacque Wright, Peter Bice, Adeline Gibson** \$6,500 grant has been renewed, reporting is coming due, also need to sign acquittal for the last grant. **Agenda** item for January. Note this is not the current project application.

**Resolved** to hold a 18<sup>th</sup> January meeting. Jo Davis will record the minutes. John to book the room.

## **2019 AGM 2 March 2019. Planning, discussion items and motions**

AGM notice is on the website. Discussion items to be prepared by Kerry: Rider cards to be taken to rides, AERA constitution, VERA request to change Quilty sequence. All reports to be with Helen by the end of December. Notice to be placed in the AGM book: if a proposer and/or seconder is not at the AGM for discussion, their motion lapses.

Concussion in sport policy – **Agenda** item for the January meeting.

## **Committee Reports**

**Tony Warren: President:** No report.

**Peter Bice: VP, AERA, Ride Standards/Feedback, Governance, Child Protection:** No report

**John Howe: Treasurer, Newsletter, Zone 2 Delegate**

*As at lunchtime 11.12.19 we had the following funds available:-*

Cheque Account	\$15,288.74
Society Card	\$29.18
I.B.D 13.2.19	\$20,436.06
I.B.D 5.1.19	\$15,086.69
I.B.D 8.1.19	\$10,311.93
Total	\$61,152.60

*On the evening of 11.12.19 I paid all outstanding accounts, total \$8,648.08, reducing cheque account to \$6,640.66.*

*We have outstanding ride affiliation fees from the last Windeyer ride, I'm assured this payment is on its way. January is a big month for members re-joining so there will be a solid cash flow from the 1st January. I do not envision having to dip into our I.B.Ds at this point. I have written to Lisa Collins, Treasurer, QERA, essentially asking for all ride affiliation fees collected from NSW members at NRZ rides to be returned to us, using as a start date, the 2015 date of the AERA motion ratifying the NRZ agreement.*

*Thanks to Deb Williams AERA book keeper for her detailed chart of AERA fees.*

*2019 membership fees: I have broken down the following fixed costs on a per member basis: Secretariat, Editorial, and Newsletter printing and dispersion, AERA Annual affiliation and Public liability insurance. My calculations are largely based on last year's membership of 342 Adult riders, 49 Juniors and 32 Intermediate, thus I have arrived at the following breakdown:*

*Adult: Secretariat \$75, AERA Affiliation \$32, Newsletter editorial \$16, Public Liability Insurance \$22. Total adult riding member \$145.00 rounded up to \$150.00.*

*Junior: Secretariat \$54, AERA Affiliation \$16, Newsletter editorial \$16, Public Liability Insurance \$22. Total \$108.00, rounded down to \$100.00*

*Intermediate: Secretariat \$41.50, AERA \$32.00, Newsletter Editorial \$16, Public Liability Insurance \$10. Rounded up from \$99.50 to \$100.00*

*Family: \$300.00 and Associate: \$20.00*

*Anyone wanting a printed Newsletter will have to pay an extra \$35.00 to cover printing, postage and handling, based on a print run of 150 Newsletters.*

*For 2018 we paid \$8,086.00 to the AERA as their rider levy. This was based on \$3.00 ride entry, 2019 this levy will be \$4.00. NSWERA has absorbed this levy for 4 years and I believe that we can no longer do so. Therefore, I feel we must raise the ride affiliation fee from \$30.00 to \$34.00. Naturally, Ride Organisers will have to increase their entry fees to cover this amount. I have no desire to further increase the burden upon Ride Organisers. This must be a rider pays fee.*

*Please note that NSWERA does not stand to make any money from membership fees, it merely seeks to cover its fixed costs. The printed profit and loss sheets will be with you all electronically prior to the meeting*

*Newsletter: Many thanks to everyone for getting reports in on time. The Newsletter is such a big job and is our principal means of communication with our members.*

*Zone Two: Zone two is getting ready for its first event of 2019 with a training weekend on 23 - 24th February. This will provide a good kick off for riders getting horses ready for the upcoming season. Zone Two: The best in the west.*

Fixed expenses were discussed in great detail, and whether day membership fees could be increased. Discussing payment for newsletter – digital copy needs to be paid for and therefore an amount has been

factored into the increased membership fees. Hard copy \$35.00 digital could be \$15. The rules are available on the AERA website. Noted the newsletter is our way of communicating, with Facebook and the website.

**MOVED THAT** John Howe, Jo Davis  
membership fees for 2019 are as follows:  
Adult: \$140.00.  
Junior: \$100.00  
Intermediate: \$100.00  
Family: \$280.00  
Associate: \$20.00  
Newsletter \$35

**Carried** Unanimous.

Peter to email ride organisers advising fee increases so ROs have a chance to change their ride entry fees.

**MOVED THAT** John Howe, Peter Bice  
the treasurer's report is accepted and the accounts be paid. **Carried** Unanimous.

### **Jo Davis: Ride calendar**

#### **RIDE CALENDAR REPORT**

*Rides have been run successfully since our last meeting.*

- *Bullio Cup had a total of 152 entries over six events with 123 of those being successful. (81% completion rate). All reports heard was it was a wonderfully run ride.*

*Ride booking forms received for approval, in order of receipt*

- *Mountain Lagoon – amended booking adding Sat 5/20/40 and Sun 80*
- *Tumut – 1 & 2 June Sat 20/40 Sun 20/40/80*
- *State Champs EOI @ Burruga – 27-29 Sept Sat 160 Sun 80*
- *Currowan – 3 & 4 August Sat 10/20/40 Sun 20/40/80*
- *Windeyer – 23 & 24 February Sat 20/40 Sun 20/40*
- *LERC – amended booking – (Venue confirmed as Bumbaldry) change of date – 23 & 24 March Sat 20 Sun 40/80.*
- *Glen Innes – 23 & 24 March (same as Bumbaldry) Sat 20/40 Sun 40/80*
- *State Champs EOI @ St Albans – 9 June Sun 160/80*

*Sussex Inlet ride for 9 & 10 March was approved via email between meetings.*

#### **WEBSITE/STATIONARY**

*Old links for the State Championship application process have been removed, awaiting documents to replace them with. Other jobs: Newsletters uploaded, AGM page updated and last year's minutes uploaded, Meeting Summaries from 2018 uploaded, Chief Steward's list and ride calendar updated, Requested forms updated with direct deposit details, 2019 Membership form updated, need decision of 2019 fees and ready to upload*

#### **Rides for approval**

Mt Lagoon –30/31 March- adding 80km. **Approved.**

Tumut Endurance – 1/2 June – 20,40,80km. **Approved**

2019 State C'ships:

EOI from Burruga club, 27-29 September 80, 160km. Jacque told her committee that a second expression of interest had been received. Burruga committee would withdraw their nomination if the SMC thought that would be the best interests of the membership.

EOI from Zone One, location St Albans – State C'ship 80,160km (replacing Q60). Proposing June long weekend.

Both applicants were requested to give an overview of their proposal.

Jacque spoke about the Burruga proposal, discussed the tracks, chief steward ideas. No ideas on a head vet as yet. Jacque was asked if she had an office crew, volunteers, and sponsors, some of this had been worked through, more to do. Jacque said would work with a member of this SMC on the State Ride committee.

Peter Bice spoke on the St Albans proposal. Discussed location of the ride base. Tracks are Shahzada tracks, last two legs on the valley floor. Severe rain would require alternate tracks, which can be done. Peter gave a detailed description of the ride, proposed office and other personnel. Water supply taken care of.

Emily has been asked to be head vet. Noted that the grounds need to be fully fenced, potentially could be an issue. Shahzada track crew happy to help with the tracks.

**At [11:09]** the following people left the room. Jacque Wright, Kerry Fowler-Smith, Peter Bice, Faith Robinson and John Howe.

General discussion amongst those members left in the room. Matt would like to see a 120 at St Albans. Discussing the pros and cons associated with both rides. **Resolved** on a show of hands St Albans got the nod and should now be asked to put in a detailed expression of interest.

**[11:22]** those who left the room earlier returned. Tony advised the meeting of the decision made.

Jacque was asked if Burraga would run a ride on the September date, saying yes, they would run a 120 ride on that date. Could do a 120, 80 and a 50k trainer on the Sunday.

Currowan – 3/4 August – 10, 20, 40, 80km. **Approved**

Windeyer – 23-24<sup>th</sup> Feb – 20,40km. **Approved**

Bumbaldry: seeks to change their ride date to 23/24 March, dropping 40km on Saturday. This is a traditional date for Bumbaldry. We received this ride change of date before the Glen Innes application.

Glen Innes: 23/24 March – 20, 40, 80km (alternate date 6/7 April). Jo rang Denise Trollope to ask that they take their alternate date. Email from Denise Trollope tabled and read. Mention of the distance involved and the possible clash with Bumbaldry. Glen Innes wants the same date as Bumbaldry, discussed in great detail.

**Resolved** that Jo Davis approach Mt Lagoon and Bumbaldry ride regarding the proposed ride dates.

**Table Top:** application for Easter 2019. Letter tabled asking for a 160 elevator, seeking financial support of \$3,000 because of additional personnel needed and vet fees to run a 160 k ride. FEI rides are contributing to the overall costs, without the FEI rides, the weekend would not be as expensive to run. Detailed discussion on the request to contribute money to the Table Top ride. Asked for a show of hands in relation to the matter. **Resolved** on a show of hands to supply some funding to Table Top.

**MOVED** Belinda Hopley, Jo Davis

**THAT** NSW ERA allocate \$1,000 to the Table Top ride committee conditional on that committee running a 160k event at the Easter Carnival in 2019.

**Carried** **For** Faith Robinson, Matthew Walker, Tony Watten, Jo Davis, Jacque Wright, Noni Seagrim and Belinda Hopley. **Against** John Howe, Kerry Spratt and Peter Bice.

John and Kerry asked that the minutes to reflect that in principle, they are both strongly opposed to cash sponsorship for rides. Their opposition is based on the fact that NSW ERA has refused this type of sponsorship in the past, and the budget that Table Top presented is not all inclusive and some of the costs being claimed as additional costs may not be so.

**Kerry Spratt: Secretary, Public Officer , AERA, IDP, Grants**

1. Letter about the possibility of electronic signatures on ride entry forms. The writer would like to see this implemented, noting it accepted by ecommerce, asking the SMC to look into this.

Discussion: How could we implement this? Great idea in principle. Noted some of our entry forms need up to three signatures. Jacque and Matt to work on what can be done.

2. Belinda filled out the Office of Sport Organisational Health survey. Thanks Belinda. Report says we are towards the top of the respondents, even though some are very large sports. We have a rating of 148 out of 180. Very good percentage of compliance. Belinda to prepare a written report. Hold over for next meeting.

3. Letter concerning the return of ride awards and various other things. Referred to rule 39.

4. Second letter about return of ride awards. Executive has already replied to this letter.

5. Third letter concerns a disqualified member, in similar terms to a previous letter on this matter.

All correspondence discussed at length, with detailed consideration of the relevant rules.

**Resolved** respond to the members as agreed.

6. Letters from two members complaining about the conduct of each other. Relates to return of a BC rug that was given to the wrong horse in error. Various arrangements made but did not result in return of the rug. Perceived threats of public statements on social media. Noted letters submitted and chain of emails. **Resolved** that letters be sent to both members as agreed. Ride committee to be requested to assist with return of rug.

7. Letter from a Chief Steward regarding restocking of first aid kits when contents are used or out of date **Resolved** letter advising that the SMC does not replace out of date items. It is up to the various ride committees to keep the items up to date.

8. Email regarding ride divisions, specifically that lightweight has no maximum weight. **Resolved** that write to this member advising a motion could be presented to the AGM. Noting that motions will not be presented or voted on unless either the proposer or seconder is present at the meeting.
9. Motion from last AGM re new teams comp needs to be managed. This is on the agenda.
10. Response from a member regarding discrepancies in the logbook presented for a horse at two rides (following SMC request for a response). Member is unable to attend this meeting. Submission, issue and rules discussed at length. Under the rules, the horse and riders must be disqualified from the rides where this logbook was presented. **Resolved:** Write to the member, riders and ride organisers as agreed. Member to be advised that all the log books involved must be sent to the Secretariat for correction.

**Matthew Walker: Horse Welfare, Early Warning System, Vet Liaison, Biosecurity**

*Nothing much to report since our last meeting. Vetted at Bullio Matar Cup. Ride went well from a vetting point of view. Ride seemed to be very popular. Attended AERA meeting in Melbourne. Vetted FEI ride in NZ as Foreign Vet. No matters of interest as far as I can tell.*

**Belinda Hopley: Zone 5 Delegate, Chief Stewards and TPRs**

**Ride Reports-**

*Windeyer and Bullio Cup, no reports. I haven't received outstanding CS ride reports (The Rock, Wandandian and Shahzada).*

**CS/TPR-**

*I have sent Jeff his CS vest and a thank you card on behalf of the SMC.*

*We have a few TPR's that are now accredited: Clint Booth, Tracy Broadbent, Narelle Bush, Jenny Caslick, Brad Dillon, Ann Hill, Allix Jones, Georgy Pankhurst and Tammie Spackman.*

*We will also have TPR's that are receiving their TPR awards: Robyn Gossip, Sonia Holdsworth, Rhys Powell and depending on the o/s CS reports, could possibly be another.*

*South Coast Zone News: Christmas Party and AGM to be held on Saturday, 19 Jan, 2019. Nette Lawson shall remind the zone closer to the event. Contact Nette for further details.*

*Grants Subcommittee; To get 50 TPR books printed is \$317.*

*Other Stuff: Need to mention first aid person on CS report.*

*Outstanding CS reports given to Belinda at the meeting.*

*Need to work out how we distribute the TPR books. Agreed to contribute the remaining Office of Sport funds towards vet fees for intro rides. This is allowed in the scope of the project. Belinda will work out the split.*

*Kerry has submitted the current grant application, no word yet.*

**Jacque Wright: Promotions:** Nothing further.

**Faith Robinson: Zone 1 Delegate:  
NSW State Championship ride 2019 Main Ride**

*Peter and Tacye Bice are valiantly offering to run a 160km ride at St Albans and approval of the SMC is sought by The Zone. Due to the exorbitant costs, it would only be feasible if run as the State Championships. It would be the June Long Weekend and would replace the Q60 for 2019. On the whole, the Zone is in support of this, if some other people can be enlisted in the organising committee. Various members, myself included, are happy to assist in smaller ways, however Ian Dreghorn who has been the main paperwork applicant, is unable to do it for this event because he's off to ride The National Trail. There's also a vacancy for an able person to take on sponsorship, any ideas welcomed. It would share some of the Shahzada tracks and many fire trails so, being fairly close to August, combined clearing days will reduce the burden of track clearing. We hope that approval will be given to run this as The State Championships. We believe the date works well being five weeks before the Quilty thus enabling riders to qualify.*

**Mountain Lagoon**

*The Mountain Lagoon Ride is coming along well – hoping the upgrade to hold an 80km ride as well will be approved as paperwork to NPWS and Hawkesbury Council needs to be submitted immediately.*

**Q60**

*At this point there will be no Q60. If a Q60 organising committee can be formed, a date later in the year might be sought. Ride cost is very hefty – hire of toilets, water truck, on top of \$2500 for the venue. Depending on venue, and logistics, we may try to organise a Q60 at a later date in 2019*

## **Other business**

*Bree, Marita and Terri Chandler would like to learn about using the Ride Computer. Is there any plan to run a training session in the next three months? Maybe after the AGM? Also would like to know whether the ride computer can be run on a Mac? Our new web address is up and running. Need to check who else to inform at NSWERA of these changes.*

New email address is [sydneyregionenduranceriding@gmail.com](mailto:sydneyregionenduranceriding@gmail.com)

New web address is [sydneyregionenduranceriding.com.au](http://sydneyregionenduranceriding.com.au)

Johanna Gardiner

Jacky will go through the ride computer with Bree, Marita and Terri to set up a dummy ride.

**Noni Seagrim: Facebook, Merchandise, Zone 4 Delegate, AERA, website:** Zone AGM on 19 Jan 2019  
**Track Preservation Charlie Gauci/Fiona Meller:** No report.

## **General business & new business**

**Intermediate rider award review:** Hold Over.

### **Workshops with/after the AGM**

Belinda suggested workshops for the AGM. AERAspace ride computer would be an option. Agreement to hold anything agreed to at the Richmond Club. Windsor RSL does not open until 10am. Belinda to circulate a program to the SMC. If she has any speakers, advise them too. CS workshop will never work because the ones who need to attend a workshop, never go.

**State ride checklist:** See 176.

### **Teams competition from AGM (how to implement) and Annual Teams**

Current proposal seems to be very complex. The idea is good but how do we implement it?

**Play by the Rules training:** Hold over.

### **Future meeting dates**

18 January 2018

2 March 2019 – Annual General Meeting.

There being no further business the meeting closed at **2:00am**.



# Annexure A

## N.S.W. ENDURANCE RIDERS ASSOCIATION INC.

PO BOX 6627  
CHATHAM  
NSW 2430

## Profit & Loss [With Last Year]

January 2018 To November 2018

	This Year	% of Sales	Last Year	LY % of Sales
Income				
Income - Grants				
Communities NSW	\$6,500.00	4.50%	\$0.00	0.00%
Sports Development Grant	\$0.00	0.00%	\$31,500.00	18.60%
Total Income - Grants	\$6,500.00	4.50%	\$31,500.00	18.60%
Income - Membership Fees				
Membership Fees - Adults	\$35,167.33	24.40%	\$35,204.55	20.70%
Membership Fees - Juniors	\$3,831.78	2.70%	\$3,709.09	2.20%
Membership Fees - Intermediate	\$2,159.09	1.50%	\$545.46	0.30%
Membership Fees - Associates	\$213.65	0.10%	\$109.09	0.10%
Day Membership Fees - Training	\$1,709.06	1.20%	\$1,763.64	1.00%
Day Membership Fees - Introd.	\$3,690.92	2.60%	\$2,322.74	1.40%
Family Membership Discounts	(\$1,489.98)	-1.00%	(\$1,509.10)	-0.90%
Discounted Membship Post 01/08	\$0.00	0.00%	(\$90.91)	-0.10%
Total Income - Membership Fees	\$45,281.85	31.40%	\$42,054.56	24.80%
Personal Accident Premiums In				
PA Adults	\$17,720.91	12.30%	\$12,927.24	7.60%
PA Juniors	\$883.63	0.60%	\$507.30	0.30%
Total Personal Accident Premiums In	\$18,604.54	12.90%	\$13,434.54	7.90%
Income - Ride Fees				
Ride Fees	\$46,863.61	32.50%	\$43,718.17	25.80%
Ride Booking Fees	\$163.63	0.10%	\$127.26	0.10%
Total Income - Ride Fees	\$47,027.24	32.60%	\$43,845.43	25.80%
Income - Annual Awards				
Dinner Dance Ticket Sales	\$3,049.10	2.10%	\$1,818.19	1.10%
Total Income - Annual Awards	\$3,049.10	2.10%	\$1,818.19	1.10%
Income - Sale of Merchandise				
Sale of Log Books	\$4,599.96	3.20%	\$5,377.27	3.20%
Sale of Clothing	\$475.45	0.30%	\$26.18	0.00%
Sale of Arrows	\$0.00	0.00%	\$210.91	0.10%
Sale of State Buckles	\$836.36	0.60%	\$0.00	0.00%
Sale of TQ15 DVD	\$0.00	0.00%	\$31.82	0.00%
Total Income - Sale of Merchandise	\$5,911.77	4.10%	\$5,646.18	3.30%
Income - Newsletter				
Newsletter Subscriptions	\$4,359.10	3.00%	\$4,472.73	2.60%
Newsletter Advertising	\$669.09	0.50%	\$1,028.18	0.60%
Total Income - Newsletter	\$5,028.19	3.50%	\$5,500.91	3.20%
Income - AERA Charges				
AERA End.H Rego L/Time	\$2,836.39	2.00%	\$3,709.08	2.20%
AERA End.H Rego Annual	\$636.38	0.40%	\$645.47	0.40%
AERA Transfer of Ownership	\$0.00	0.00%	\$218.19	0.10%

Total Income - AERA Charges	\$3,472.77	2.40%	\$4,572.74	2.70%
Income - Other				
Donations Received	\$5,335.24	3.70%	\$0.00	0.00%
Miscellaneous	\$0.00	0.00%	\$44.75	0.00%
Administrative Service Fees	\$0.00	0.00%	\$8,727.28	5.10%
Tyremax Pty Ltd	\$4,000.00	2.80%	\$12,000.00	7.10%
Interest Received	\$116.84	0.10%	\$617.46	0.40%
Total Income - Other	\$9,452.08	6.50%	\$21,389.49	12.60%
Total Income	\$144,327.54	100.00%	\$169,762.04	100.00%
Cost of Merchandise Sales				
Cost of Merchandise	\$0.00	0.00%	\$136.36	0.10%
Cost of Log Books	\$1,340.91	0.90%	\$2,627.27	1.50%
Cost of Log Book Covers	\$54.55	0.00%	\$363.64	0.20%
Cost of Clothing	\$2,051.72	1.40%	\$0.00	0.00%
Cost of Clothing - Freight	\$0.00	0.00%	\$14.23	0.00%
Total Cost of Merchandise Sales	\$3,447.18	2.40%	\$3,141.50	1.90%
Gross Profit	\$140,880.36	97.60%	\$166,620.54	98.10%
Expenses				
Accounting Fees	\$1,200.00	0.80%	\$2,475.00	1.50%
Advertising	\$0.00	0.00%	\$272.73	0.20%
Bank Fees	(\$218.18)	-0.20%	(\$5.85)	0.00%
Bank Fees - Merchant Fees	\$894.30	0.60%	\$1,006.42	0.60%
Bookkeeping Fees	\$510.00	0.40%	\$750.00	0.40%
Computer Hardware Expenses	\$0.00	0.00%	\$96.82	0.10%
Computer Software Expenses	\$0.00	0.00%	\$192.85	0.10%
Dues/Fees/Permits/Licences	\$0.00	0.00%	\$205.00	0.10%
Gifts, Flowers, Cards etc	\$6.36	0.00%	\$0.00	0.00%
Miscellaneous Expenses	\$0.00	0.00%	\$322.37	0.20%
Seminars Conducted	\$394.09	0.30%	\$387.27	0.20%
Sponsorship	\$9,320.91	6.50%	\$7,000.00	4.10%
A.E.R.A.				
AERA - Affiliation Fees Adult	\$9,541.82	6.60%	\$11,607.28	6.80%
AERA - Affiliation Fees Jnr	\$712.72	0.50%	\$567.26	0.30%
AERA - Rider Entry Fee	\$6,100.91	4.20%	\$8,086.52	4.80%
AERA - Meeting Expenses	\$7,018.01	4.90%	\$5,111.53	3.00%
AERA - End. Horse Rego Lifetime	\$1,909.11	1.30%	\$3,709.09	2.20%
AERA - End. Horse Rego Annual	\$659.07	0.50%	\$568.18	0.30%
AERA - Transfer of Ownership	\$145.46	0.10%	\$199.99	0.10%
Total A.E.R.A.	\$26,087.10	18.10%	\$29,849.85	17.60%
AGM Expenses				
AGM - Other Expenses	\$920.00	0.60%	\$827.59	0.50%
AGM - Printing & Postage	\$1,299.41	0.90%	\$1,104.25	0.70%
AGM - Room Hire	\$0.00	0.00%	\$272.73	0.20%
AGM - Raffles [Net]	(\$309.09)	-0.20%	(\$254.54)	-0.10%
Total AGM Expenses	\$1,910.32	1.30%	\$1,950.03	1.10%
Annual Awards				
Ann. Awards - Awards	\$7,450.73	5.20%	\$7,402.28	4.40%
Ann. Awards - Dinner Expenses	\$5,009.32	3.50%	\$2,231.82	1.30%
Ann. Awards - Entertainment	\$0.00	0.00%	\$1,500.00	0.90%
Total Annual Awards	\$12,460.05	8.60%	\$11,134.10	6.60%
CS Accreditation & Training				
CS Course Fees	\$0.00	0.00%	\$600.00	0.40%
CS - Equipment	\$0.00	0.00%	\$354.55	0.20%
Total CS Accreditation & Training	\$0.00	0.00%	\$954.55	0.60%
Insurance				
Insur - Liability Adult riding	\$7,631.69	5.30%	\$8,418.18	5.00%

Insur - Liability Non riding	\$95.47	0.10%	\$86.36	0.10%
Insur - Liability Day Training	\$3,958.17	2.70%	\$3,581.81	2.10%
Insur - Liability Day Intro	\$1,075.46	0.70%	\$0.00	0.00%
Insur - Liability Day Intermed	\$300.00	0.20%	\$245.44	0.10%
Insur - Liability NSWERA	\$772.72	0.50%	\$663.64	0.40%
Insur - Liability Ride Org.	\$1,109.10	0.80%	\$872.75	0.50%
Insur - PA Voluntary Workers	\$1,120.44	0.80%	\$1,581.83	0.90%
Insur - PA Adults	\$17,185.47	11.90%	\$12,854.53	7.60%
Insur - PA Juniors	\$900.01	0.60%	\$507.27	0.30%
Total Insurance	\$34,148.53	23.70%	\$28,811.81	17.00%
Medication Control				
Med Ctrl - Course - Travel	\$267.62	0.20%	\$0.00	0.00%
Med Ctrl - Fuel & Postage	\$6.50	0.00%	\$73.50	0.00%
Med Ctrl - Sample Testing Fees	\$774.76	0.50%	\$2,197.31	1.30%
Total Medication Control	\$1,048.88	0.70%	\$2,270.81	1.30%
Meeting Expenses				
Meet. Exp. - Teleconferences	\$51.05	0.00%	\$28.94	0.00%
Meet. Exp. - Nibbles / Meals	\$747.91	0.50%	\$613.81	0.40%
Meet. Exp. - Minutes Secretary	\$1,250.00	0.90%	\$1,487.27	0.90%
Meet. Exp. - Fuel & Tolls	\$2,388.74	1.70%	\$2,473.71	1.50%
Meet. Exp. - Accomm.	\$674.37	0.50%	\$834.21	0.50%
Total Meeting Expenses	\$5,112.07	3.50%	\$5,437.94	3.20%
Newsletter Expenses				
Newsltr - Editorial Fee	\$7,200.00	5.00%	\$7,200.00	4.20%
Newsltr - Printing	\$2,373.36	1.60%	\$6,127.86	3.60%
Newsltr - Postage	\$631.02	0.40%	\$683.96	0.40%
Total Newsletter Expenses	\$10,204.38	7.10%	\$14,011.82	8.30%
Promotional Expenditure				
Promotions - Clothing	\$0.00	0.00%	\$2,572.73	1.50%
Promotions - Fuel	\$232.73	0.20%	\$500.00	0.30%
Promotions - Maxxis Tyres	\$4,000.00	2.80%	\$4,000.00	2.40%
Promotions - Other	\$0.00	0.00%	\$10,727.27	6.30%
Promotions - Prizes / Giveaway	\$318.18	0.20%	\$536.33	0.30%
Total Promotional Expenditure	\$4,550.91	3.20%	\$18,336.33	10.80%
Quilty Expenses				
Quilty Expenses - Sponsorship	\$0.00	0.00%	\$1,409.09	0.80%
Quilty Expenses - Team Related	\$836.37	0.60%	\$1,009.09	0.60%
Quilty Expenses - CS Team	(\$18.18)	0.00%	\$0.00	0.00%
Total Quilty Expenses	\$818.19	0.60%	\$2,418.18	1.40%
Ride Management Related				
Ride M - Course Marking Mat.	\$2,519.04	1.70%	\$0.00	0.00%
Ride M - Printing & Stationery	\$95.45	0.10%	\$316.15	0.20%
Ride M - Vet & TPR Vests	\$89.41	0.10%	\$0.00	0.00%
Ride M - CS Expenses	\$0.00	0.00%	\$297.73	0.20%
ROF - Fuel	\$200.56	0.10%	\$0.00	0.00%
Total Ride Management Related	\$2,904.46	2.00%	\$613.88	0.40%
Secretariat Expenses				
Sec. Exp. - Computer	\$0.00	0.00%	\$139.26	0.10%
Sec. Exp. - Postage	\$216.26	0.10%	\$604.60	0.40%
Sec. Exp. - Secretariat Fees	\$24,098.80	16.70%	\$26,289.61	15.50%
Sec. Exp. - Print / Stationery	\$1,601.65	1.10%	\$600.33	0.40%
Sec. Exp. - Phone & Internet	\$1,455.53	1.00%	\$1,394.55	0.80%
Sec. Exp. - Other	\$240.00	0.20%	\$0.00	0.00%
Sec. Exp. - Offsite storage	\$772.70	0.50%	\$1,070.74	0.60%
Total Secretariat Expenses	\$28,384.94	19.70%	\$30,099.09	17.70%
SMC Non Meeting Reimbursements				

SMC - Phone & Internet	\$36.36	0.00%	\$79.78	0.00%
SMC - Other	\$22.54	0.00%	\$368.72	0.20%
SMC - Postage	\$12.55	0.00%	\$21.00	0.00%
Total SMC Non Meeting Reimbursements	\$71.45	0.00%	\$469.50	0.30%
State Ride Expenses				
State Ride - Gen Exp	\$733.48	0.50%	\$774.42	0.50%
State Ride - Sponsorship	\$0.00	0.00%	\$6,000.00	3.50%
State Ride - Team Uniforms	\$768.18	0.50%	\$1,062.02	0.60%
State Ride - Team Fuel	\$0.00	0.00%	\$454.55	0.30%
SDP Grant Expenditure	\$1,744.21	1.20%	\$0.00	0.00%
Total State Ride Expenses	\$3,245.87	2.20%	\$8,290.99	4.90%
TPR Accreditation & Training				
TPR - Meals	\$22.72	0.00%	\$0.00	0.00%
TPR - Equipment	\$231.82	0.20%	\$0.00	0.00%
TPR - Printing & Stationery	\$159.09	0.10%	\$119.09	0.10%
Total TPR Accreditation & Training	\$413.63	0.30%	\$119.09	0.10%
Vet Accreditation & Training				
VA - Travel & Accommodation	\$0.00	0.00%	\$784.12	0.50%
Total Vet Accreditation & Training	\$0.00	0.00%	\$784.12	0.50%
Volunteer Rewards				
Volunteer Lucky Draws	\$0.00	0.00%	\$274.09	0.20%
Total Volunteer Rewards	\$0.00	0.00%	\$274.09	0.20%
Website Expenses				
Website - Maintenance	\$436.36	0.30%	\$0.00	0.00%
Website - Website Hosting	\$39.09	0.00%	\$436.36	0.30%
Total Website Expenses	\$475.45	0.30%	\$436.36	0.30%
Total Expenses	\$143,943.71	99.70%	\$168,965.15	99.50%
Operating Profit	(\$3,063.35)	-2.10%	(\$2,344.61)	-1.40%
Total Other Income	\$0.00	0.00%	\$0.00	0.00%
Total Other Expenses	\$0.00	0.00%	\$0.00	0.00%
Net Profit/(Loss)	(\$3,063.35)	-2.10%	(\$2,344.61)	-1.40%