

## Summary Report: NSW ERA Committee meeting held 17 January 2020.

**Present:** Tony Warren (Chairman), Peter Bice, Belinda Hopley, Kerry Fowler-Smith, Kim Stephens (minutes), Faith Robinson, Noni Seagrim, Jacky Barlow.

**Apologies:** Alam Dastani, Jo Davis, Matthew Walker, John Howe, Helen Rich (Minutes Secretary)

**Conflicts of Interest :** None declared at this time

### Acceptance of minutes of meeting

Header date to be changed in the November 2019 meeting minutes

**MOVED** Tony Warren, Kerry Fowler-Smith

**THAT** the minutes of the SMC meeting of 22 November 2019 be accepted with date change. **CARRIED**

### Business arising from last meeting (action log review)

Minutes	Who	What
<b>October</b> 167	Jax	Timeline of tasks ongoing. <b>Ongoing.</b>
<b>June 18</b> 73 279	Peter SMC	Update portfolio descriptions/ check accuracy of current PD <b>ongoing</b> Succession planning,
<b>Sept</b> 122	Jo/Kerry	Speak with webhost (Steve) about domain nswera.com.au and transfer of hosting from Platypus. <b>Ongoing</b>
<b>Oct:</b> 162	Jo	Bathurst radio <b>Ongoing</b>
<b>Dec:</b> 174	Kerry,Belinda,Fait h	Strategies to support advertising (see Bec's recommendations)
<b>May</b> 95	Tony	Send ideas for think tank before next meeting <b>ongoing</b>
<b>June</b> 104	Noni	Mindy Davies re online membership forms – to be completed when Equinoms is launched
105	Noni	Info on membership for publicity, send to SMC <b>ongoing</b>
<b>July</b> 137	Bel  Tony  Belinda  Belinda  Kerry	ID people for first aid course <b>ongoing.</b> Zone 1 – Jacky Barlow to complete a 1 <sup>st</sup> Aid course Zone 2 – Tony to chase up contenders for 1 <sup>st</sup> Aid course Zone 4 – have 2 1 <sup>st</sup> Aiders – Kim Stephens. Georgie Pankhurst Zone 5 – no meeting due to fires, Belinda will follow up Zone 6 – has 1 1 <sup>st</sup> Aider – Sue Pratt watch for MCP Courses. Application for Drug Swabbing Co-ordinator on AERA Website, closes 20-1-20 Set up Adobe – Photos for Helen (newsletter), Basic for Jax <b>ongoing</b>
143	Jacque	Prime TV re advertising quote, <b>ongoing</b> , Jacque to get proposal in writing
155	Noni	Set up Instagram <b>ongoing</b>
172	Peter,Noni	Advice to members and ROs re compulsory PIC numbers from 1/1/20 put on FB & Website <b>ongoing</b>
239	Kerry	Computers purchased, will be loaded with Aeraspace, Office, Anti Virus, Rule book and Links, will be given out at the AGM. Old laptops to stay with Zones
259	Jo	Tooraweenah Club re info for AERA on TQ2021. Detailed presentation required for AERA meeting, including course maps, committee and ridebase details ect
263	Kerry	TM AERA life membership nomination
268	Peter	Sending payment for WA Quilty 5 <sup>th</sup> Hwt rug sponsorship
268	Kerry	J Wright re Burruga Completion buckle
268	Kim	Mindy Davies re magazine – not done

### Business arising from last meeting continued

A rider inquired about where to find the Points Score – New people need to know where to look

**Noni:** to insert links on FB & the website

Fax is costing the association \$6/ month and not being used – it has now been disconnected

## Secretariat Report & Ride Calendar (Jacky Barlow, Jo Davis)

### PART 1: MEMBERSHIP NUMBERS

	2020	2019	2018	2017	2016	2015	2014	2013
Adult	28	352	342	399	413	438	410	442
Junior	2	49	49	49	50	50	29	40
Intermediate	1	23	34	24	31	32	31	24
Associate	0	14	13	15	20	20	20	30
Honorary	8	8	8	7	6	6	6	6
Total	39	446	446	494	520	546	496	542

Newsletter	18	145	155	195	213	226	233	233
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### PART 2: RATIFY NEW MEMBERS

DATE	FIRST NAME	LAST NAME	NUMBER	CATEGORY	ADDRESS
14-1-20	Maureen	Zeschke	152704	Senior	Goulburn
14-1-20	Kerry	Alderton	152705	Senior	Rufus

Discussion took place on members transferring membership from a different state.

Jax: To check members joining from a different state to see if they have any disciplinary penalties

### PART 4: STOCKTAKE

Logbooks 2 in 1 28

Logbook covers 10

### PART 5: ENDURANCE HORSE REGISTRATIONS (Year to Date)

ANNUAL - Nil

LIFETIME - Nil

### PART 6: OTHER BUSINESS

Day Membership fees – increased by AERA.– new amount needed for invoice (was \$10 & \$15)

Decided the Day Membership fee should be \$15 for both Introductory & Intermediate

**Jax:** Fee Invoice to be changed

**Noni:** To change Day Membership form

**Peter:** To notify RO's of Day Membership price change & explain that this change has only just been received

A horse has two microchips – which should be recorded in the database?

**Jax:** the latest microchip number to be recorded in the database and both microchip numbers be recorded in the logbook

**Kerry:** Email Jo – Requesting 2020 WA Quilty be added on the NSWERA Website and Ride Calendar

### **Rides for approval**

2021 Tom Quilty at Tooraweenah, to be held 9-10 July 2021. Presentation to AERA for approval before it can be added to Aeraspace

### **Standing Items**

#### **State Championship 2020**

The Australian Defence Force have helped with clearing and adding containment lines through parts of the ride. Can a vet that hasn't been accredited vet at the State Champs? Consensus that if the vet did the accreditation course at the Feb 2020 AGM he/she could make up the number of rides to be worked at after the course

**Kim:** Email Vet with details of the accreditation course, check with Forestry Corporation about whether the course tracks be used for Jun 20 re bush fires

**Ratification of decisions made between meetings:** John's Chief Steward's Vest has been purchased

#### **AERA meetings 16/17 November 2019**

Peter has taken leave of absence due to fires and work commitments. Noni will take leave of absence if the fires reach her place. A lot is going on but nothing of great importance. The final draft of the constitution is out and awaiting the States' approval. TQ20 biosecurity re the quarantine period has changed from 20 days to 21 days. Hot air conferencing is to be closed and "Go To Meeting" is being looked into

#### **2019 NSW Office of Sport Grant project**

Another \$6500 Sports Development Program grant has been approved for 2020. 1<sup>st</sup> Aid course reimbursement under the 2019 project grant was offered to members through the zones as there is now a

requirement that a 1<sup>st</sup> Aider be present at a ride. With the grant comes conditions that the Association has to meet using the grant money. For example additional training skills, Play by the Rules (for officials and committee members) updating governance, child protection and co-operating with the Office of Sport

**Resolved:** That the committee accept the Office of Sport funding agreement for the 2020 sports development program and that the agreement be signed and dated by Kerry Fowler-Smith.

**Bel:** Remind CS & officials that the child protection on-line computer course needs to be completed

#### **2019 AGM 22.2.20 RO forum update, AGM organisation**

AGM registration starts at 11.30. Kerry, Jacky, Belinda, Noni & Faith will be available at 10.30 to set up the meeting room. There are 5 motions, 3 honorary memberships and several discussion items

**Bel:** Will run a raffle (1 Adult membership) tickets 1 for \$5 and 3 for \$10

**2021 Quilty: Ratification and information for AERA meeting:** Ongoing

#### **Committee Reports**

**Tony Warren: President:** No report

**Noni Seagram: VP, AERA, Website, Facebook, Child Protection:** No report

**John Howe: Treasurer, Newsletter, Zone 2 Delegate:** No report

**Kerry Spratt: Secretary, Public Officer, AERA, IDP, Grants**

Aeraspace access rationalization as requested by AERA, too many people with outdated access. WA Quilty Committee would like to know who the CS for the 2021 Quilty is going to be so that they can invite this CS to be 2IC at TQ20, also who is going to be Head Vet?

**Kerry:** Forward email to Jo to request this information from Sonia Bonham

AERA AGM 21 Mar 20, General meetings 18-19 Jul 2020, 21-22 Nov 2020

Email received from Mark Dunn notifying of new CS ride report form

**Bel:** To peruse new CS report for and return any comments to Mark Dunn

Invasive Treatment data is to be entered into database with 2 weeks of the ride

TPRs need to be recorded on ride volunteer list as well as the CS report – this is due to insurance and the lucky draw that NSWERA holds

Active Kids is available for 2020

**Noni:** To upload the insurance certificate to the website

**Matthew Walker: Horse Welfare, Early Warning System, Vet Liaison, Biosecurity:** No report.

**Belinda Hopley: Chief Stewards and TPRs, Grants, Zone 5 Delegate**

Ride report has been received from Brookvale. There are 2 new accredited TPR's – Ginny Edwards & Ian Bassingthwaite. Email received from Talea Hasko-Stewart inquiring on how to become a CS & TPR.

Outstanding CS Reports from 2019 – Table Top, Wingello & Shahzada

**Kerry:** email CS requesting these reports

South Coast Zone – AGM postponed due to fires, there has been a lot of pasture and fence loss. Currowan, Wandandian, Mogadura, Wingello & Sussex Inlet rides have been impacted by the fires.

New scanners for CSs are \$122 + \$25 for case + \$10 postage. Vet listing is currently being updated.

Darien Feary and Simon Bain to be considered for the National Vet Panel. Currently Darien Feary, GeorgeySheridan and Albert Sole-Guitart are the Honorary Vets for NSWERA

**MOVED:** Kerry Fowler-Smith, Belinda Hopley

**THAT:** The NSWERA Honorary Vet Panel for 2020 be Georgey Sheridan, Darien Feary and Simon Bain.

**CARRIED**

**MOVED:** Belinda Hopley, Tony Warren

**THAT:** NSWERA nominate Georgey Sheridan, Darien Feary and Simon Bain for inclusion on the National Vet Panel for 2020. **CARRIED**

**Bel:** To notify vets and AERA of the above motions

AGM Members Forum – Darien Feary is not available and has been replaced with Georgia Ladmore.

The committee agreed to \$150 for each of the 11 presenters including Belinda Hopley and Matthew Walker.

Members Forum is open to everyone, you don't have to be a member

**Noni:** ask Bridget Maher to record the forum and have it uploaded onto the NSWERA You Tube channel  
A basic morning tea and lunch will be provided for the presenters

**Bel:** To ring Panthers Bathurst to see if they can accommodate both the Rider Forum and Vet Accreditation course.

**Bel:** To check on the price of morning tea and lunch with Panthers

**Bel:** To check with Jax regarding pens, stickers and satchels

1 applicant for the Step Up Program – applicant to pay for their entry and then apply to NSWERA for reimbursement

**Jacque Wright: Promotions:** No report

**Alam Dastani – International:** No report

**Faith Robinson: Zone 1 Delegate, Sydney Region Endurance**

Mt Lagoon ride - The state of tracks is still being assessed by NPWS. At our meeting on Jan 13, it was proposed that if we are to be excluded from using tracks within the park (being Wards Track and Little Wheeney Creek trails), we would consider taking the ride on to the roads. This could appear as boring, especially if we have to repeat parts of the same loop twice, however would be better than cancelling the ride altogether, given the distinct possibility of many rides being cancelled due to fire damage.

Watagans ride - Planning meetings taking place. CS and Head Vet appointed. Some of the tracks have been burnt. May not be able to offer a 20km Ride due to track logistics.

Enquiry on PIC codes – it is a requirement of the Local Land Services for biosecurity and the infringement penalty notice is \$550. When the Equinoms entry system is up and running it will have a link to where people can get a PIC code from

**Noni:** Will publicize the necessity of PIC Codes on FB and the website

**Bel:** Will contact the Local Land Service to see if ride bases need a PIC Code

Mentor Program Ideas – Notes taken from the American Endurance Riders' Conference (AERC).

AERC has two levels – Mentors and Riding Partners

People volunteer online as either (or both), submitting their choice of MENTOR or RIDING Partner along with their membership number, geographical region and contact details. Regional Mentors have extensive experience with AERC events and ride records with many miles and not so many “pulls” (withdrawals or vet outs). Regional Partners may be less experienced but are will to share knowledge and training rides. Riding Partners could be a good edition to our program, something to consider.

This form of signing up is less cumbersome and more inclusive of all members rather than Zones trying to identify suitable candidates, contacting them and convincing them it's a good idea. The Mentor Handbook explains what a Mentorship is, what is expected of both the Mentor and the Protégé and how to foster a good relationship. It contains some sound guidelines that, if adhered to, should provide a structure that will enable newcomers to our sport to assimilate and learn.

I was lucky enough to volunteer to be on the Zone 1 Committee before I started at rides (I had done one 20km on my 32yo horse). From attending meetings, I had built-in mentors, I think I was “lucky” but actually I was throwing myself in there as a dogs body, willing to help, and learning a lot at the same time. I suggest that protégés should be strongly encouraged to volunteer at either a local or regional level.

Note: As part of the EDUCATION tab on their website, AERC has a Mentoring Handbook as well as a Rider Handbook and a Getting Started Handbook, all available on-line.

**Kim Stephens: Zone 4 Delegate, Merchandise:** AGM postponed due to fires

**Ruth Sumpner: Zone 6 Delegate:** No report

**Track Preservation Charlie Gauci/ Fiona Meller:** No report

### ***General business & new business***

**Rule Books:** A budget of \$2000 has been reserved for the printing of Rule Books – To be looked into at a later date

**TQ15 DVD:** Faith watched the video and feels that it was amazing and inspiring and would be a great video for NSWERA's You Tube channel

**Faith:** contact Adeline Gibson (producer) as to the rights of the video

### **Merchandise**

Merchandise sales have dropped off, decided that the stock be used for the NSWERA Quilty Team/s

### **State of Origin**

**Kerry:** invite QERA to the NSWERA State Champs

**Kim:** invite VERA to the NSWERA State Champs and check on Dual Affiliation

### **Future agenda items**

- Alternative member types
- On-line banking
- Rule Book Printing