

## Summary Report, NSWERA SMC meeting held 16 June 2020

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### ATTENDANCE

**Present:** Tony Warren (chairman from [8:21]), Belinda Hopley, John Howe, Kerry Fowler-Smith, Matthew Walker, Noni Seagram (chairman for part of the meeting), Kim Stephens, Kylie Jonkers, April Newman, Ruth Sumpner, Jo Davis, Jacque Wright, Alam Dastani. **Apologies:** Faith Robinson, Peter Bice,

**In attendance:** Helen Rich (Minutes), Jacky Barlow, Garry Weiss as the substitute delegate for Zone One,

**Conflicts of Interest.** None declared at this time.

**Acceptance of minutes of meeting.** Kerry paragraph 81. Page 3 – changes made.

**MOVED** Tony Warren, John Howe

**THAT** the minutes from the Teleconference Meeting of 29 May 2020 be accepted. **Carried** Unanimous

### Business arising from last meeting (action log review)

#### Action Log

Minutes	Who	What
Oct 167	Jax	Timeline of tasks ongoing. <b>Ongoing.</b>
June 18 73	Peter/All	Update portfolio descriptions/ check accuracy of current PD <b>ongoing</b>
Sept 122	Jo	Speak with webhost (Steve) about domain nswera.com.au and transfer of hosting from Platypus. <b>Ongoing</b>
Oct: 162	Jo	Bathurst radio <b>Ongoing</b>
Dec: 174	all	Strategies to support advertising (see Bec's recommendations)
June 105	Noni	Info on membership for publicity, send to SMC <b>ongoing. Noni to resend</b>
July 137	April Bel Kerry	ID people for first aid course. 5 people interested, they will book courses Find details of MCP course, <b>ongoing. No courses until 2022.</b> Set up Adobe photos Helen, basic Jax <b>ongoing</b>
155	Noni	Set up Instagram ( taken over from Jacque) <b>ongoing</b>
Nov 263	Kerry/Bel/Faith	Work with Bec to get advertising/mentor program organised <b>ongoing</b>
268	John	Mindy Davies re magazine <b>ongoing</b>
272	Kerry/Bel/Faith	Confirm forum budget <b>ongoing</b>
279	SMC	Succession planning, portfolio descriptions updated <b>ongoing</b>
Jan 307	Faith	Adeline re provide DVD on flash drive
3	Kim/John	Liaise over accounts. Now have a new card and cheque book with Bendigo Bank. IBDs with CBA. Kim and John to finalise.
Mar: 15	Faith	Mobile phone with data for responders to advertising campaigns <b>ongoing</b>
30	Kylie/John	Info on LERC donation for newsletter and other acknowledgement <b>OG</b>
April 72	Ruth Peter/Noni	Follow up interested people for subcommittee from the AGM <b>Ongoing</b> AERA meeting; clarify biosec plan should not include adjoining LGAs, new plan to go on website, advise Ruth when this happens ( Peter) <b>ongoing</b>
May 93	Bel Kerry	Notice re hood rule for FB, newsletter, website AERA re making CS forms interactive <b>not done</b>
97	Bel	Info re forum to John for newsletter
102	Kylie, Ruth	Juniors re newsletter stories
107	Kerry, Bel, Matt	COVID safe plan <b>ongoing</b>
110	Jo Noni	18 month Ride calendar to Bel <b>ongoing</b> Member survey on FB re readiness to restart <b>done</b>
111	Jo	<a href="mailto:info@nswera.asn.au">info@nswera.asn.au</a> email set up

Invoice for scanners to go to Kerry. Belinda to follow this up.

Hood use in vetting area: Application of rule to allow hoods to be noted on social media and newsletter.

Who is looking after the NSWERA generic emails? Jo is able, and can ask Steve ( ISP host) to do this.

## Secretariat Report & Ride Calendar (Jacky Barlow, Jo Davis)

### PART 1: MEMBERSHIP NUMBERS

	2020	2019	2018	2017	2016	2015	2014	2013
<b>Adult</b>	225	352	342	399	413	438	410	442
<b>Junior</b>	29	49	49	49	50	50	29	40
<b>Intermediate</b>	13	23	34	24	31	32	31	24
<b>Associate</b>	6	14	13	15	20	20	20	30
<b>Honorary</b>	11	8	8	7	6	6	6	6
<b>Total</b>	284	446	446	494	520	546	496	542

Newsletter	102	145	155	195	213	226	233	233
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### PART 6: OTHER BUSINESS

Office very slow due to Covid19. Ride calendar is for discussion in Jo's report.

#### Rides for approval

B7 Events is withdrawing their application for 5 July, by email this afternoon, reasons given as lack of communication with the SMC and need to be approved by ACT government.

Discussion about how to manage the current ride bookings and expressions of interest for post COVID restart rides. Uncertainty remains about rides in the near future but likely to be able to restart on 1 July. We should look holistically and proceed forward on the basis that we should be able to start on 1 July. There will be ongoing restrictions but these are currently uncertain. A COVID safety plan is in progress. Originally thought we would need to apply for an exemption to the 20 people max gathering but may not need to do this in the near future. Noted Public Health Order conditions re State Forests and private land where there may be no limit. Question whether private land becomes public land by virtue of a lot of people being invited onto it. Would need legal advice on that it's an issue. We won't have facts in black and white until the next issuance from the Government. The SMC is working on the paperwork that will be needed to run a ride and this will be handed over to ride organisers. Similar to what happens when a person goes to a café or club. Garry needs all the information for the Mtn Lagoon ride. Kerry said the Government is working as quickly as possible to sort out what is needed to run sporting events and other activities. Jo doesn't have Forestry approval yet and when she asked they advised her that they weren't even taking applications until 1 July.

We should be going forward bravely with optimism and if things close down, then we deal with it. We need to comply with the Government's requirements, risk management is imperative and the government message is fairly clear. We need to be able to identify everyone who is at our events, strategies include the Covid Safe app and records we already keep of attendees, need to advise people to stay away if they are unwell. Printed information to be available instead of gatherings for pre ride talks, stop having presentations, generally minimise contact. We can also have a ramped up cleaning process. These things are addressed in the government's COVID Safety recommendations. Noted too that individuals are also responsible for complying with those recommendations. Key messages are: Wash your hands, stay away if unwell, bring your own food, same as PPE with the horses, minimise contact, stay away from other people as much as possible. Do everything electronically, officials to have PPE. Nothing different to what the government has been advising for the past four months.

Fortunately riders and connections are educated about bio security and we have processes in place with PIC numbers, temperature logs etc. We need to think along the same lines for humans as we do with horses. If the government says it's ok to hold events, we will probably function a lot better than other sports, because we are an outdoor non contact sport.

The Zone One committee has thought about all the things noted above but is concerned about the unknowns. Others are concerned about adult sport going ahead and our numbers, limits of 100 to 200 people will make events difficult. The Government Gazette is where everything is set out. 500 is currently the maximum in a public space. The media release about sport for adults is that it can recommence from the start of July. It was pointed out that we don't know the minute details and we won't until closer to the start.

Do we need to consider restrictions on camping? The camping restriction only ever applied to registered camp grounds and National Parks. Not to private land.

Ride bookings:

The Rock 11/12 July: Currently no rides in July. **Approved** Kim and Noni abstained.

Tooraweenah: requesting the same weekend as Sussex Inlet. 29 and 30 August alternative weekend. Problems booking the showground at other times. If the appeal to AERA about its refusal to allow the 2020 Qld Quilty is successful, it would impact on the timing of Tooraweenah. AERA is possibly holding a meeting on Thursday but may not decide then. Jo will talk with Tooraweenah, to run 29 and 30 August hopefully.

Glen Innes is booked for the long weekend in October.

After The Rock the next ride is 1st and 2<sup>nd</sup> August, subject to Forestry approval. Won't be camping but just using the trails.

We need to try and get rides going. Noni suggested that an approach be made now to ride organisers able to pull rides together at short notice.

NSWERA State Champs: Tumut 27-29 November 2020. Friday 5, 40 and & 160km, Saturday 80km. Noni asked if there are any questions. Usually there is only an 80 allowed with a 160k. Usually no minor ride allowed with a State Ride. What do you all think? Tony feels that we would need permission to run anything with distances other than an 80. John thinks that at this time, we go ahead with the suggested distances. **Approved** for all distances asked for.

#### **2020/2021 rides for approval in order of receiving;**

Watagan Mtns: 18 - 19 April 2021, Saturday 10, 20 & 40km, Sunday 10, 20 & 40km. Traditionally Tooraweenah's weekend, Jo has spoken with Tooraweenah and they will have applied to run their ride on 10/11 April. Watagan Mtns **Approved**.

Bumbaldry 24 - 25 April 2021, Saturday 5, 10, 20 & 40km, Sunday 20, 40 & 80km. **Approved**

Tumbarumba 3 - 4 April 2021 – this is the alternate date, as the preferred date submitted is the same as Bumbaldry who applied for the 24/25 April date first. Saturday 5 & 20km, Sunday 20, 40 & 80km. Is it worth asking if t Tumbarumba would like to run a carnival or a newcomers' day on the Friday? Support is available if needed, particularly offered by Kim and Belinda. **Approved**

Mt Lagoon 27 - 28 March 2021, Saturday 5, 20 & 40km, Sunday 5, 20, 40 & 80km. **Approved**

Wingello 22 - 23 May 2021, Saturday 5, 10 & 20km, Sunday 20, 41-60 & 80km, **Approved**

Tooraweenah 10 - 11 April 2021, Saturday 7 & 20km, Sunday 20, 40 & 80km. In relation to running a 160km in 2021, Sonia will let Jo know ASAP, but indicated that the June long weekend probably wouldn't suit as most of their volunteers tend to be away.

We have also received applications from Shahzada and Currowan, but they are over twelve months away so unable to approve yet.

Jo Davis left at [8:41], Tony took over chair at this time, returning to the action list. Jax Barlow left at [9:32]

### ***Standing Items***

#### **State Championship 2020 update**

Ride approved for weekend of 27, 28 and 29 November. Need to start kicking things along.

#### **Ratification of decisions made between meetings: letter to AERA re TQ2020 refusal**

Letter to the AERA jointly with QERA, to appeal the refusal to allow the Qld 2020 Quilty proposal. Tried to get a better outcome for our members. Hopefully meeting on Thursday night

Letter to go to B7 Events thanking them for their ride submission and regret that it won't be going ahead.

**AERA meeting 17/18 July 2020:** Ongoing

**2019 NSW Office of Sport Grant project – Advertising campaign, rule books:** On hold until end of the year.

**Play by the Rules:** No report

**2020 AGM (20 February 2021 for future consideration) :** Venue has been booked. Nothing further to report.

**2021 and 2022 Quilty Update:** Discussed previously in this meeting.

**Subcommittee from AGM.** On hold for this meeting pending discussion with interested parties.

### ***Committee Reports as per previous portfolios***

**Tony Warren: President:** No report

**Noni Seagram: VP, AERA, website, Facebook, Child Protection:** No report

**Kim Stephens: Treasurer**

John sent a report, see further in minutes.

**Kerry Fowler-Smith: Secretary, Public Officer, AERA, IDP, Grants**

Working on the report for the \$6,500 Office of Sport grant, will send the acquittal to Tony to sign, witness and date. Needs to be in by Friday.

Email from a member wanting to know about his request asking that his horse be put back to full competition status. Reply as agreed. Email from Meg Wade offering to donate trophies. John suggested each trophy possibly have a plaque acknowledging that Meg donated the trophy. Agreed that we accept Meg's kind offer and work out how we collect the trophies.

The Government is offering a sport recovery funding package, Kerry will participate in an upcoming teleconference and follow up what we could source. We are financially down over \$45,000, this funding is to help cover losses.

Query whether there is any chance of a refund or reduced premium for our insurance? AERA has tried this, and has been advised that the insurance company is continuing to provide cover, eg Directors insurance, public liability and personal accident so no reduction.

Letter from Sterling Crossing lodging appeal about the AERA Quilty decision tabled and read to update the SMC on the current position and seek input. John suggested that NSW holds the majority of national membership and they would like a national championship ride. Noted that NSWERA and QERA have 60% of the national membership. AERA MC members appointed by NSW and QERA have asked for the ride to go ahead but the remaining AERA MC members voted against the proposal. Proposal was defeated.

Considerable further discussion on the Quilty debate with the AERA and its refusal to give the idea a fair go.  
**Resolved** NSW delegates to continue on with this matter at the AERA level.

**Peter Bice: AERA, Ride Standards/Feedback, Governance:** No report

**Jo Davis: Ride calendar, website, stationery:** No further report.

**Matthew Walker: Horse Welfare, Early Warning System, Vet Liaison, Biosecurity:** No report

**Belinda Hopley: Chief Stewards and TPRs, Grants, Zone 5 Delegate**

Woody Pilley enquired about becoming a Chief Steward, will attend The Rock to TPR. Canberra is the week after the Quilty, if the Quilty goes ahead. Belinda wants the website brought up to date.

**Jacque Wright: Promotions:** No report

**Alam Dastani – International:** No report

**Kylie Jonkers – International:** No report

**Faith Robinson: Zone 1 Delegate:** No report

**John Howe: Zone 2 Delegate, Newsletter,**

*Last year to 30 June we had taken in:-*

*Memberships \$52,540.00*

*Ride income. \$34,425.00*

*Total. \$86,965.00*

*This year to date:-*

*Memberships. \$34,870.00*

*Ride income. \$6,890.00*

*Total. \$41,760.00*

***Difference. -\$45,205.00***

*In regard to what we ask Office of Sport for, I'd suggest the gap. We can then give assistance to ride organisers to Get "tooled up to run rides during the COVID-19 Period". Failing that we ask on behalf of individual rides, zones, zone championships etc.*

Tony asked if Windeyer are thinking of putting on a ride. John to follow up with Brad and see if something can get off the ground. Keryn noted we don't know yet what we can ask Office of Sport for.

**Kim Stephens: Zone 4 Delegate:** No report

**April Newman: Zone 5 delegate. Promotions**

Zone 5 held a teleconference meeting on the 27th of May via the Go to meeting link, thank you to NSW ERA for allowing us to use their account and to Noni Seagrim for setting the meeting up. Sussex Inlet ride is still full steam ahead for its September date. Mentioned in a previous Zone report was Sussex was approached about the possibility of running an FEI 1\* event alongside their event, not a lot has progressed from this conversation but information has been forwarded from Chris Bailey to the committee for discussion which will be brought up for discussion at the next Zone meeting .

Five Zone members / volunteers have expressed interest in doing the First Aid course covered by a grant that was received by NSW ERA. Just waiting for some further details from NSW ERA before proceeding. The Zone also had 7 members put their hands up to help kick start the NSW ERA mentorship program that is set to launch soon. The

members cover most areas of the Zone with a wealth of knowledge, experience and are looking forward to getting more people into the sport.

In other news a big congratulations to the Zone Vice President Vetea Norman and her partner Rhys Norman on the birth of their beautiful baby boy Maxwell another future endurance rider in the making! Zone 5 would also like to thank the SMC executive members for all their hard work during this trying time with Covid 19 and all their efforts with trying to get our sport back up and running.

**Ruth Sumpner: Zone 6 Delegate:** No report

**Track Preservation Charlie Gauci/Fiona Meller:** No report

### ***General business & new business***

**ETS:** Tony will work on the questions relating to what is supplied.

**Hood rule:** Mentioned previously at this meeting. Agreed to continue to implement a local rule, put the information out via Facebook and the newsletter.

**Members think tank:** Belinda to write an article for the newsletter asking for suggestions on moving the idea forward.

**Mentors update:** Ongoing.

#### **Future meeting dates**

Tony apologised for the necessarily short notice for this meeting, will try to give more notice in future.

Next meeting: Friday 3 July 2020 via GoToMeeting. Meeting closed **10:25**.