

Summary Report, NSW ERA SMC meeting held Friday, 19 August 2020.

ATTENDANCE

Present: Tony Warren (chairman), Belinda Hopley, John Howe, Kerry Fowler-Smith, Noni Seagrim, Kim Stephens, Kylie Jonkers, April Newman, Ruth Sumpner, Faith Robinson, Jo Davis Jacque Wright (part meeting).

Apologies: Peter Bice, Alam Dastani, Matthew Walker. **In attendance:** Helen Rich (Minutes), Jacky Barlow

Conflicts of Interest. : None declared at this time. Noted we don't have a full list of correspondence at this point.

Acceptance of minutes of meeting: Make a change to No. 175. Letter mentioned there was not received.

MOVED Tony Warren, Belinda Hopley

THAT the minutes from the Teleconference Meeting of 28 July 2020 be accepted. **Carried** Unanimous

Noted this meeting is intended to deal with urgent business and will not address all ongoing matters.

Kim asked when the minutes secretary position is up. The current contract started in March 2018, terms two years plus two years plus one year. The secretariat position started on the same date. Jacky agreed that is her understanding of her contract. The first two years of the contract are up. Kim wanted to know the details of the minutes secretary position was as she is new to the SMC.

Business arising from last meeting (action log review)

Minutes	Who	What
Oct 167	Jax	Timeline of tasks ongoing. Ongoing.
Sept 122	Jo	Speak with webhost (Steve) about domain nswera.com.au and transfer of hosting from Platypus. Ongoing
Oct: 162	Jo	Bathurst radio Ongoing. This is connected with advertising, hold over this year, organize for next year.
Dec: 174	all	Strategies to support advertising (see Bec's recommendations) Kerry will speak to Office of Sport seeking an extension due to COVID interruptions.
June 105	Noni	Info on membership for publicity, send to SMC ongoing. Noni to resend
July 137	Bel Kerry	Find details of MCP course, ongoing Set up Adobe photos Helen, basic Jax ongoing
155	Noni	Set up Instagram (taken over from Jacque) ongoing
Nov 263	Kerry/Bel/Faith	Work with Bec to get advertising/mentor program organised ongoing
279	SMC	Succession planning, portfolio descriptions updated ongoing
Jan 307	Faith	Adeline re provide DVD on flash drive ongoing
3	Kim/John	Liaise over accounts ongoing. See below. John and Kim to sort our software. QuickBooks or MYOB?
Mar: 15	Faith	Mobile phone with data for responders to advertising campaigns ongoing Faith has a new mobile phone that takes two sim cards, needs to get an appropriate plan.
April:72	Ruth	Follow up interested people for subcommittee from the AGM ongoing
May: 81	John	Tooraweenah re Quilty test event. Submission to AERA re no test?. Sonia advises Toora will run a test event., preferably separate to the State ride
June: 116	Garry Weis Jo	Check if Charlie has done the first aid course Change treasurer email to Kim
130	Kerry	Meg re trophies. Kylie spoke to Meg at ride advising that this would be a lovely idea, letter to follow. Kylie could collect the trophies and will contact Meg.
134	Jo	Website update/review: Jo is comfortable carrying on with this. Louise Piddington has offered to help. Belinda outlined the changes she would like. Jo will liaise with Louise and advise her on what is necessary.
146	Bel	Resend info on think tank for newsletter
July: 154	? Jax/ Tony/Jo	Glen Innes: Confirm horse health requirements Approval of Glen Innes ride and HH requirements being known
158	Kerry Alam	Horse at The Rock: reply to complaint as agreed. Ongoing Pursue ROs about holding FEI rides
159	Kerry	Burruga ride committee re prizes not awarded for 2019 ride: not done, need alternate contact to Jacque. Noni to see if she can find someone else on the Burruga committee to write to.
165	Kerry	Place order for ETS based on current quote done. Advised by Linda Tanian that a new quote is required. Linda asked to provide same.
175	Bel	Tumbarumba re intro day at Easter ongoing

John [7:28] joined the meeting. Jacque and April joined the meeting at [7:38]

Discussion on redirection of the emails for President, Secretary, Treasurer etc. Noni set up so Kerry can send from

the secretary email.

Item January 3. Update on the bank change over: waiting for Kerry and Tony to sign paperwork which has proven difficult because of CBA processes. Kim sent a late financial report. \$35,000 was transferred to the Bendigo Bank, some money still in the CBA. John said we are not paid up to Quickbooks at the moment and not financially committed to any program subscription. Kim will find out the best IBD rate with Bendigo Bank. Seems CBA can now offer online banking with zero charges, so may be easier to stay with the CBA. Would need to work out a system of paying expenses. Some banks will set it up so that Kim could pay a bill; she then sends an email and asks that the other person go onto the banking site, tick a box and then off it goes. Kim said she needs to get the signatures changed and go forward from here. Noted banks would be aware of the rules regarding organisations and multiple electronic signatories. Agreed we cannot have a single signature, members' money cannot sit in an account that only one person has access to. We need Bendigo Bank accounts set up for two electronic signatures. If this is not possible, we will stay with CBA, but there are issues changing authorised signatures that need to be resolved. Accounts are functioning with existing signatories. To be treated as a matter of priority with the executive.

Item 154: Concerns the Glen Innes rides and the horse health restrictions imposed. The last two rides went ahead with these same restrictions. Agreed to proceed with the upcoming ride, which is the next ride on the calendar but discuss the restrictions in relation to the March 2021 and future rides. We would need a risk assessment done for March 2021 to demonstrate that these restrictions are necessary. These rides are located within Zone Six not Northern Rivers. Noted that the list of Hendra affected zones and adjoining areas doesn't exist on the DPI website now, but is still reflected on the AERA website. Hendra affected zones are the only areas referenced in the AERA Biosecurity plan. Discussion about the conflicting motions passed at the AGM in 2018 and how management of those was decided. Jo will speak to Denise about this.

Resolved we allow the March 2020 ride to proceed and ask for risk assessment for future rides.

The Rock – Kerry to deal with this matter in her correspondence.

159. Burruga prizes still not awarded, Jacque asked to comment. **Jacque [8:14] seems to be off line.**

175. Rider forum: Belinda asked for partial funding for the presenters from the Office of Sport grant. Kerry to check budget but should be ok.

Secretariat Report & Ride Calendar (Jacky Barlow, Jo Davis)

Volunteer prizes. We usually do the draw at a meeting but we can't now because we're meeting by teleconference. Decided this is important to continue. Jacky will draw the names. \$100 chief stewards plus three \$50 fuel vouchers. No draw so far this year, agreed to do two draws now. Assign against the grant as volunteer incentives. Jacky will email the SMC with the names. Will do another draw after the State Ride. Faith will send the volunteer list for Mtn Lagoon, even though the ride was cancelled there was still a lot of work done. Email regarding teams' position: see Kerry's report.

Rides for approval

1. Outstanding from last meeting
 - Glen Innes – amended form for 3/4 October 2020. **Approved**
 - Glen Innes – 13/14 March, alternate 20/21 March. **On hold for now**
2. Attached are all the ride booking forms to be discussed at tonight's meeting
 - Roseberg – 26/27 June, alternate 7/8 August. **Approved**
 - Canowindra – 13/14 March, alternate 10/11 July. **On Hold**
 - Shahzada – 23-27 August. **Approved**
 - Johns River – 20/21 March, alternate 6/7 March –potentially intending to limit riders. Dates around the same time as Glen Innes, Mountain Lagoon and Canowindra. Suggest the last weekend in February for Johns River. **Hold Over Johns River** until we have information from Glen Innes. **Resolved** - Advise the Johns River RO they cannot limit riders.
 - Kiwarrak – 17/18 July, alternate open. **Approved**
 - Belinda will put together a reminder notice for Facebook to remind riders to take membership card, forms, logbooks etc. General rule refresher would be good.
 - Items for discussion: Rule reminder – can we please put a notice on Facebook/website/newsletter reminding all about Rule 35.2 '*Whilst the ride is in progress, support personnel are not permitted on the course or at course checkpoints, except for rendering assistance as permitted by Clause 35.1 (a), (c) and (d) and then, only if permission has been given by the chief steward beforehand*'. John will do this for the newsletter.

Website

- Missing summary report for April teleconference, May's have been uploaded. Need June, July and April.
- July/August newsletter and COVID-19 Safety Plan uploaded
- Mentor and Step up information posted

Spoke with Chris Bailey – Matar Stables Bullio ride preparation continuing. Chris asked about holding a meeting with the SMC to discuss current plans for rides in NSW.

Kerry Fowler-Smith: Secretary, Public Officer, AERA, IDP, Grants
Jacque, Matthew and Alam absent at this time. [8:47PM].

Teams event and pointscores

Will the point score and team's event proceed? Jacky explained how the teams event works. We previously decided to hold these as long as rides were running. Resolved to go ahead with the team's event. Jacky to advise the member who enquired that the competition will go ahead.

Letter from AERA concerning hoods.

AERA is concerned that NSW allows the use of hoods as a local rule. Explanation has already been provided. Agreed to respond thanking AERA for its letter and advising that the letter was tabled for discussion.

Horse welfare issue at The Rock ride. Email contained a list of rules that the author believes were broken. Seeking rider education and the need to refrain from causing a horse distress. The author detailed the condition of the horse as they saw it. Asking for assurance that in future this horse will be looked after. Lengthy discussion occurred with the trainer. Reply as agreed.

Horse welfare issue at The Rock ride. Detailed opinion on the incident at The Rock – similar to the contents above, detailed rules similar to those outlined above. Supplied photos of the bleeding mouth of the horse. Seeking the horse be put on a rest order, disqualify the rider and owner/trainer for a period of time.

Horse welfare issue at The Rock ride. Email from the AERA Horse Welfare Subcommittee Chairperson, Mark Dunn. Advising that AERA saw a photo of a horse with a bleeding mouth at The Rock. Asked what the SMC going to do about this.

Previous reports have been replied to as agreed, see record of previous meeting. Lengthy discussion followed on the new reports. Views expressed that no rules have been broken. Noted that this horse has been ridden in this bit for a long period of time without issue and that it did not bleed on the second leg of this ride. The rules quoted in the current correspondence represent the views of those individuals. Witness advice provided that the horse returned to camp at the end of the first leg, when the Chief Steward attempted to have it checked by a vet. Horse subsequently passed the vet check with the vet made aware that the bleeding had occurred. Trainer requested to take care that the horse didn't bleed again. Horse was vetted at the end of the ride by another vet, again passing with As and 1s. Views expressed that while the bit may have caused the problem, it is not necessarily too harsh. Suggestion that the current rule doesn't stop this bit being used. Members who want rules changed can present alternatives to the AGM. The SMC clearly does not want to see horse welfare compromised. Discussions with trainer and witnesses indicate there is no ongoing issue. Trainer has agreed to ensure no repeat.

Resolved to write to the trainer and correspondents as agreed.

Support for the training event planned for the Matar Stables Bullio weekend

Resolved to allocate some of the Office of Sport funds for this seminar.

Complaint relating to veterinary treatment methods

The SMC is not veterinary trained and will not comment on the matters raised. **Resolved** to respond as agreed.

Impact of COVID 19 and suspension of the points score. This is a reply to the SMC's response to a previous email. As discussed previously, we cannot request the AERA to suspend its pointscore.

Bushfire Funding: Email sent regarding a funding to help those affected by the fires. Applications are direct to the NSW government. Agreed to communicate this information via Facebook.

WAERA in response to our concerns about comments made on an ABC Radio program. Concerns the 2020 Quilty. We asked the WAERA SMC to discuss the comments made with the people involved since in our view, NSWERA was cast in a negative light on national radio. WAERA SMC response tabled and discussed. In summary, the WAERA SMC will not engage in a 'witch hunt'. Response asserts that our offer to provide details of the names used in the radio show transcript risks bringing the sport into disrepute and could be viewed as defamatory.

Resolved to respond as agreed.

Belinda suggests a face to face meeting for September, possibly Panthers Bathurst. Kerry can't leave her local area due to work commitments, others feel uncomfortable with a face to face meeting. **Resolved** face to face meetings not possible for now. Belinda has a lot of work that she needs guidance on which she will send via email. We could hold a single topic meeting for a couple of hours, perhaps a number of smaller meetings. Agreed 2 September by teleconference.

Standing Items

State Championship 2020 (on hold). Watching brief re need to apply for a mass gathering exemption. No further discussion took place at this meeting.

Ratification of decisions made between meetings: Response to new restrictions/ML 17 Aug

AERA meeting 20 September 2020: No further discussion took place at this meeting

Sports Recovery funding update: No further discussion took place at this meeting

Play by the Rules training: No further discussion took place at this meeting

2020 AGM (20 February 2021 for future consideration): No further discussion took place at this meeting

2021 and 2022 Quilty: update. . WA date 3-4 October: The 2021 Quilty has been moved a week later, further away from Shahzada, hopefully providing better opportunity for attendance at both events. Shahzada committee considered moving a week earlier, but for various reasons is unable to do so.

Subcommittee from AGM Ruth update: work in progress

General and New Business

ETS: No further discussion took place at this meeting

Members think tank on hold

Mentors update: No further discussion took place at this meeting

Committee Reports

Tony Warren: President: No report

Noni Seagram: VP, AERA, website, Facebook, Child Protection: No report

Kim Stephens: Treasurer, Zone 4 Delegate

A belated Treasurers Report as much as I can do

July Income

Total \$10,047.00

Membership 3130.00

Personal Accident 1239.00

Newsletter 70.00

Logbooks 385.00

Rego Fees 290.00

Day M/ship 510.00

The Rock

Ride Fees 4138.00

The Rock

Ride Booking Fee Nil

Advertising 165.00

Merchandise Nil

Other 120.00

Owner Transfers + Postage

July Expenditure

Grassroots Sport 14,785.00

(15 Clubs)

Peter Bice: AERA, Ride Standards/Feedback, Governance: No report. Peter on leave

Jo Davis: Ride calendar, website, stationery: No further report.

Matthew Walker: Horse Welfare, Early Warning System, Vet Liaison, Biosecurity: No report

Belinda Hopley: Chief Stewards and TPRs, Grants, Zone 5 Delegate: No further report

Jacque Wright: Promotions: No report

Alam Dastani – International: No report

Kylie Jonkers – International: No report

Faith Robinson: Zone 1 Delegate: No report

John Howe: Zone 2 Delegate, Newsletter,

Newsletter. Many thanks to everyone who has contributed. It has been great the number of members who have written or sourced material. Please note that the cut-off date has been passed, 10th August.

Zone Two. We were pleased to see rides coming back and of course the fantastic numbers. We were looking forward to Tooraweenah. Rest assured that Zone Two will of course be back bigger and better than ever when all this is over. Zone Two The Best in The West.

April Newman: Zone 5 delegate. Promotions: No report

Ruth Sumpner: Zone 6 Delegate – volunteer coordinator: No report

Track Preservation Charlie Gauci/Fiona Meller: No report

Future meeting dates: 2 September 2020 – 7pm teleconference. There being no further business the meeting closed **10:08**.